

Welcome to EMMIR



**EUROPEAN MASTER IN MIGRATION AND
INTERCULTURAL RELATIONS**

Student Handbook
Cohort 9 (2019-2021)

IMPRINT & DISCLAIMER

The EMMIR Student Handbook is published by the EMMIR Coordinator at the University of Oldenburg. The texts contained herein are produced by members of the EMMIR Consortium and team unless stated otherwise. Final editing of the texts has been conducted by the EMMIR team at the University of Oldenburg.

Last revised in May 2019.

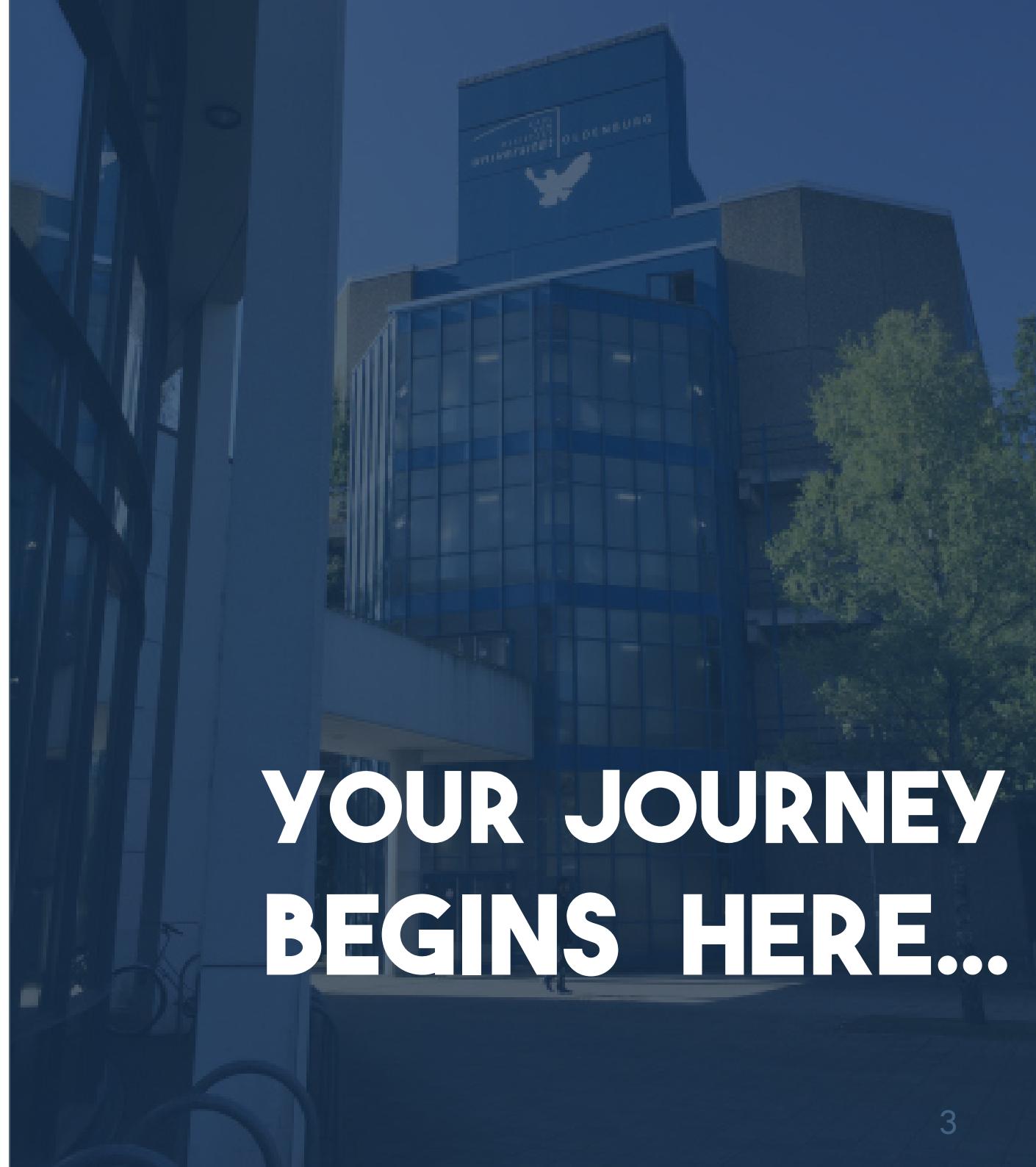
This handbook may not contain all necessary information. However, every effort is made to ensure the accuracy of the information provided here at the time of publication. This publication must not be construed as an offer or contract between the University/EMMIR Consortium and any person. The EMMIR Coordinator reserves the right to make changes, revisions, or amendments to any part of the EMMIR Student Handbook deemed necessary or desirable at any time and without prior notice. This Handbook is published solely for the convenience of students and to the extent permissible by law; the EMMIR Consortium expressly disclaims any liability, which may otherwise be incurred.

Please note that the courses on offer are subject to change every year. Please check with your academic coordinator/course director for details.

You will receive a printed version of this handbook upon orientation this September, which might include updates.



Co-funded by the
Erasmus+ Programme
of the European Union



**YOUR JOURNEY
BEGINS HERE...**

CONTENTS:

Introduction	6	7.5 Travelling to Oldenburg	54
1. About EMMIR		7.6 Enrolment	55
1.1 Why EMMIR?	7	7.7 Residence Permit	55
1.2 EMMIR by Numbers	10	7.8 Registration in Norway	55
2. Contact Information		8. EMMIR Student Accounts	
2.1 International Student Office at UOL	12	8.1 eConsort	57
2.2 EMMIR Team at UOL	12	8.2 UOL Student Account	58
2.3 Student Representatives	13	8.3 Internet Access	59
2.4 Contact Persons	14	8.4 Email Account	59
3. The Network		8.5 Cloud Storage Service	59
3.1 Partner Institutions	16	8.6 Learning Platform Stud.IP	59
3.2 Consortium Committee	19	9. Formalities	
3.3 Associate Partners	19	9.1 General Communication	61
3.4 EMA for Students and Alumni	19	9.2 Forms of Assignments	61
4. The Programme		9.3 MA Dissertation	63
4.1 Structure	20	9.4 Good Academic Practice	63
4.2 Mobility Path	21	9.5 Style Guides	64
4.3 Study Plan	24	9.6 Grading Scale	64
4.4 Academic Calendar	25	9.7 Appeals	65
5. Modules		9.8 Student Contract	66
5.1 Module Catalogue	26	9.9 Study and Exam Regulations	66
5.1a Mobility Path brainstorming	41	10. Miscellaneous Issues and Concerns	
5.2 Teaching Approach & Learning Methods	42	10.1 Student Card	67
5.3 Language Courses	43	10.2 Rundfunkbeitrag	67
5.4 Learning Outcomes	44	10.3 Conference Participation	67
6. Health and Safety		10.4 Reference Letters	68
6.1 General Safety	46	10.5 Self-Study	68
6.2 Health	46	10.6 MA Dissertation Database	68
6.3 Advice on Prevention	47	10.7 Complaint Procedures	68
6.4 Safeguarding work & intellectual property	48	10.8 Drop Out	68
6.5 Travel and Safety	48	10.9 Departure	68
6.6 EMMIR assistance & limitations	48	10.10 Exmatriculation	68
6.7 Health and safety brainstorming	50	10.11 Academic brainstorming	69
7. Preparations		11. First Steps in...	
7.1 Student Visa	52	11.1 Oldenburg	70
7.2 Scholarships and Participation Costs	52	11.2 Stavanger	74
7.3 Accommodation in Oldenburg	53	11.3 Ceske Budejovice	77
7.4 Health Insurance	54	11.4 Mbarara	78
		11.5 Nova Gorica/Ljubljana	84
		11.6 Johannesburg	87
		11.7 Omdurman	91

DEAR EMMIR STUDENT,

It is our pleasure to welcome you to the University of Oldenburg. You are about to start studying the first joint African-European Master Programme on Migration and Intercultural Relations. We hope you are as excited as we are! The Student Handbook aims at giving you all the necessary information to make your studies as smooth and pleasant as possible.

EMMIR is a programme with a history. Its foundations were laid in 2001 with a European programme called JMMIR; over the years, new partners from Eastern Africa and from South Africa joined in. In 2010, the partnership was awarded the first and in 2016 the second Erasmus Mundus grant. The students who started last September are now on their individual mobility paths around the world while those who started two years ago are about to graduate. In addition to meeting the graduates in early September, there will be several other opportunities to get in touch with other cohorts' students (for example in December during the proposal colloquium).

This student handbook is designed to make you familiar with the main aspects and terms of the study programme and the partnership that runs EMMIR. It provides you with information on specific requirements, Consortium policies and procedures, and the general philosophy of student work. It contains specific information designed to provide you

with the tools, guidance and insights to help you achieve your full potential as an EMMIR student. However, please note that the programme as well as the information given in this handbook may be subject to change and you are expected to be flexible and open to new experiences.

The first part of the handbook gathers information on the EMMIR programme and the network behind it, on the possibilities you are offered as a student – and the obligations that come with it. The second part aims at providing you with basic information on the countries and universities in the partnership – all are potentially part of your mobility path.

So, this Student Handbook includes a large amount of essential and useful information, a lot of characters, and few pictures, granted. However, it certainly does not contain each and every single information you may find necessary. If you find any important information or relevant aspect missing in this handbook, please do not hesitate to tell us. You also find many weblinks to further online information. Please take your time to investigate these links.

Wishing you a perfect start!

- The **EMMIR** team



1. ABOUT EMMIR

1.1 Why EMMIR?

In the 21st century, migration processes – multidirectional in their spatial structures and multi-layered in their social and cultural settings – increasingly contribute to shaping societies. Indeed, the presence of migrants adds emphasis to intercultural relations and intercultural communication, which are of key concern for social cohesion. Moreover, and along with increasingly accelerating tendencies of globalisation, migration contests concepts of the nation state and territorial borders and directs attention to questions of social justice and human rights, conflict, and reconciliation. Migration also leads to the emergence, for example, of new concepts of identity and transnational social spaces. Against this backdrop, it becomes evident that answers to policy questions linked to phenomena as

diverse as voluntary and forced migration, internal displacement and transcontinental movements, regular and irregular border crossings, unskilled labour and brain circulation need

differentiated investigation and evaluation as well as complex negotiation. The post 2015 developments in the EU demonstrate the need to find new responses on the local, national, European and global level.

As a multi-perspectival study programme in migration studies, EMMIR responds to these challenges by providing state of the art education in theoretical concepts, empirical and hermeneutic methods plus issue-based transdisciplinary approaches to migration and inter/transculturality. Teaching & research in EMMIR addresses issues that currently rank highly on the global agenda – and need expertise on transnational, transcultural

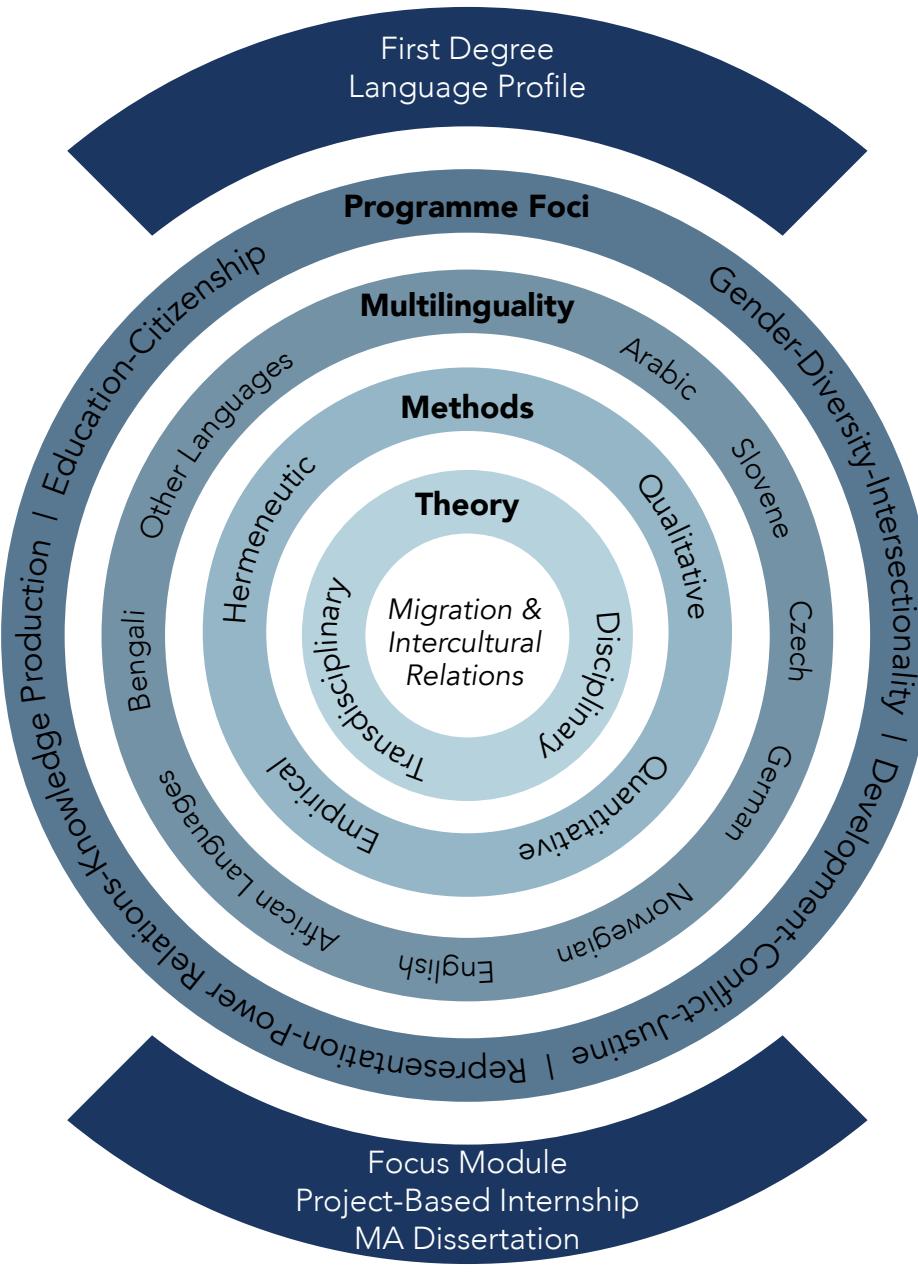
and transdisciplinary level. Migration and mobility, flight, displacement and refuge – globally and (supra)nationally discussed primarily on a policy level – touch decisive dimensions in economic and social development, demography, international relations, political theory, and cultural cooperation, to name some of the key areas. Sustainable answers bridging the interests of nation states (including their welfare systems and labour markets) with human rights, democratic values and globality have still to be found. Research on inter/transcultural relations and inter/transcultural communication is closely linked to these questions and frequently key to the understanding of challenges and conflict.

The programme, combining the expertise of European and African universities

"State of the art education in theoretical concepts, empirical and hermeneutic methods plus issue-based transdisciplinary approaches to migration and inter/transculturality"

in migration studies, strongly encourages you to critically evaluate the existing body of knowledge, concepts, and theories as well as terminologies, and to conduct your own research projects. You experience the benefits and the challenges of an international learner group, in which diverse backgrounds of fellow students and teachers offer innovative perspectives for the study of migration, comprising national and international (non-)governmental institutions as well as professionals in the private and the public sector. The language of instruction is English, but you are encouraged to enhance your multilingual skills.

Through the incorporation of Western and Non-Western perspectives, there is a particular attention given to the question of how, where, by, and



EMMIR's "Mandala" of Knowledge

for whom knowledge is produced, also including processes and dimensions of academic knowledge production and dissemination. At the same time, the programme aims at synthesising existing knowledge with the goal of developing

how, where, by, and for whom is knowledge produced?

much needed innovative answers to urgent social and political issues. In order to reach this goal, the EMMIR Consortium considers it necessary to combine the scholarship dominating global discourses with conscious efforts to decentralise the production and dispersion of knowledge. And, indeed, the foci of scholarship and, thus, the existing knowledges do vary considerably: while (im)migration and inter/transcultural relations are widely researched especially in what are traditionally considered to be 'countries of immigration', the situation in countries of emigration or considerable internal displacement, for example in sub-Saharan Africa, is different; there, scholarship in the field is still limited and hardly recognised. But also on the European level, the existing body of critical scholarship has not yet resulted in a common understanding of Europe's role and liability in global migration processes, in a coordinated set of immigration or asylum policies or in an integrated conceptualisation of European citizenship incorporating the realities of societies that have been and will continue to be shaped by migration movements.

EMMIR, as an interdisciplinary site of critical analysis and reflection, provides room for you as students but also for the scholars to ponder on these questions in a mutually enriching dialogue, focusing on a range of phenomena, concepts and theories of migration. Combining the partners' diverse expertise in migration studies with intersecting fields, such as

gender studies, cultural studies, education and development studies, the curriculum takes into account all forms of migration and displacement. Related issues to be addressed are inter/transcultural conflict resolution mechanisms, multicultural governance issues and global/regional integration.

In order to tie in with social dynamics as well as securing graduates' employability, the three African and four European universities in the EMMIR partnership join forces with associates in the seven partner countries and beyond. The areas associates represent are: aid and advocacy, civil society and culture, research and documentation and local authorities, schools and continuing education. EMMIR aims at training you to contribute to improved information about the dynamics of migration and to become new professionals, consciously combining your specific national/regional/institutional situatedness and tasks with transnational perspectives, in the specific context of this programme primarily in Europe and Africa but also beyond. On a medium to long term scale, you – as researchers, programme managers, administrators, teachers, policy advisers – will contribute to the development of critical and innovative concepts that finally better the situation of refugees and migrants.

**aid & advocacy;
civil society & culture;
research & documentation
& local authorities;
schools & continuing
education.**

1.2 EMMIR by numbers (C1-C8)

By the first week of September 2019, EMMIR will have 7 graduated cohorts, plus 2 cohorts of current students (C8 & C9). These statistics do not apply to your cohort:

202

students

26

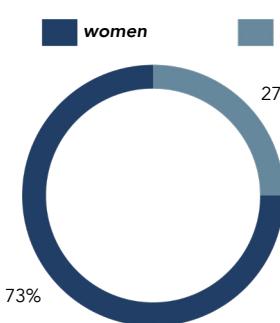
years old (avg.)

62

countries

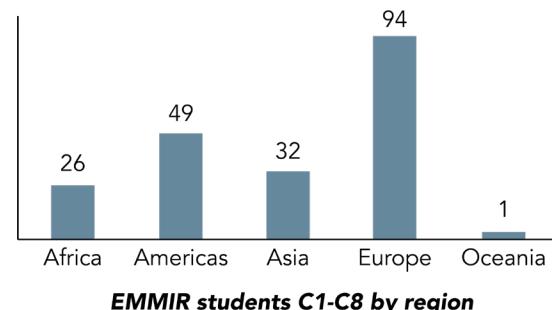
56+

languages



women

men



Top 10 countries of birth

Germany:	34
Brazil:	16
Ethiopia:	10
Mexico:	10
Italy:	9
United States:	8
Spain:	6
Bangladesh:	5
Canada:	5
Sweden:	5

(total: 108 students)

16% of EMMIR students hold a previous master's degree



Top 5 undergraduate studies:

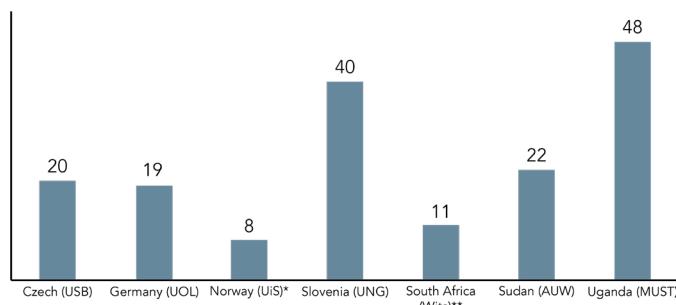
Int'l Relations:	27
Law:	12
Bachelor of Arts:	11
Global Studies:	10
Social Work:	10

Mobility Path: Focus Module choices C1-C7

* Currently Norway does not offer a Focus Module semester.

** South Africa first became a full partner during Cohort 7's mobility.

*** Sudan was not available for C8 students, please see p.91 for more details pertaining to your cohort.



As an EMMIR student you will become acquainted with different cultures and academic traditions, and gain knowledge about migration issues through your travel experiences, classroom situations, and internships. You will gain profound skills and specialise in one of the programme foci, this will provide you with excellent chances for employment in national and international governmental and private sector organisations or in academia.

2. CONTACT INFORMATION

The consortium understands that close support and mentoring is key to your success in EMMIR. As the coordination of the EMMIR programme and consortium is with the University of Oldenburg (UOL), here you will find a team managing the programme as a whole. Additionally, at every EMMIR partner university you will find at least two contact persons whom you are invited to get in touch with anytime: a Course Director and a person involved in all organisational and administrative matters. In general, EMMIR teaching staff comes from all partner universities and, in addition, there will be scholars and guest professors participating in teaching and research. Additionally, the International Offices in Oldenburg and Stavanger offer you their advice and all sorts of support.

Prior to the beginning of the programme and in the first few days and weeks, your main contact persons will be the International Student Office (ISO) and the EMMIR team in Oldenburg.

2.1 The International Student Office (at UOL)

At the University of Oldenburg the International Student Office offers advice and support to all students. The ISO team helps you to get or renew your residence permit with the City of Oldenburg and supports you with all formalities concerning your residence in Germany. Furthermore, you can participate in excursions, outings, parties, and cultural activities such as cinema and museum visits organised

by the ISO. The ISO will present their activities in the first EMMIR week in September.

ISO Office A12 2-208
Phone +49 441 798 4783
iso@uol.de
www.uni-oldenburg.de/en/iso/

Walk-in hours are
// Tuesday 10.00 to 12.30
// Tuesday 14.30 to 16.30
// Thursday 10.00 to 12.30

2.2 EMMIR Team at UOL

While in Oldenburg, please do not hesitate to ask the EMMIR team for support. We have an open door policy, as long as we are there, you are welcome to address any issue or concern.

Members of the EMMIR team at the University of Oldenburg currently are:

Programme Management
Daniela Arias Vargas
Office A5 1-137
emmir@uol.de

Academic Coordinator
M. Murat Ardag, Ph.D.
mahmut.murat.ardag@uol.de

Administrators
Claudia Rosam
claudia.rosam@uol.de
& Martina Henschel-Roth
martina.henschel-roth@uol.de
Office A5 1-121

Consortium Coordinator
Dr. Lydia Potts
Office A5 1-122
lydia.potts@uol.de

2.3 Student Representatives

The moment you start your studies, two students appointed by the former cohorts are taking the seats of the Consortium Committee Student Representatives. The two cohorts should agree as soon as possible on how to share responsibilities/seats to be able to appoint the student representatives for the next study year before the next Committee meeting at the end of September.

The student representatives play a crucial role with regard to the overall performance of the programme and the consortium's routines and procedures. They are granted advisory votes in questions pertaining to examinations and are consulted in the process of monitoring the course of study. You can contact your student representatives with any problems, wishes and needs (see Complaint Procedures). You can find the currently active student representatives at www.emmir.org/consortium-committee.

2.3a EMA Representative

Additionally, the Erasmus Mundus Association (EMA) Representative is a student elected as your contact person to communicate current problems, wishes, and needs to EMA. Every year, a new EMA program representative will be democratically elected during the Intensive Phase by the newest cohort to represent EMMIR. You should make sure to contact the programme's EMA representative before you directly contact the EACEA in case of complaints (see Complaint Procedures). You can find the elected EMA representative for EMMIR at www.em-a.eu/en/about-ema/programme-representatives.html.

2.4 Contact Persons

At every EMMIR partner university, you will find a course director whom you may contact. Each of the EMMIR course directors is supported by a team at his or her institution. Team members will provide help regarding general questions and will support you in planning and arranging your study periods at the relevant university.

Mbarara University of Science & Technology

Dr. Roberts Muriisa
Faculty of Interdisciplinary Studies
muriisak@gmail.com



Administration:
Wendo Mlahagwa Olema
mlahagwa071@yahoo.com

University of Oldenburg

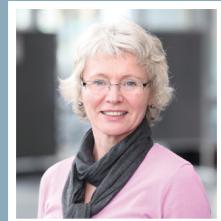
Dr. M. Murat Ardag
emmir@uol.de



Administration:
Claudia Rosam
claudia.rosam@uol.de

University of Stavanger

Dr. Nils Olav Østrem
Faculty of Educational Sciences and Humanities
nils.o.ostrem@uis.no



Administration:
Mona Østerhus
mona.osterhus@uis.no

Ahfad University for Women

Dr. Arwa Al-Khangi
Coordinator of Grad. Programs
Regional Institute for Gender, Diversity, Peace & Rights
dr.arwaalkhangi@gmail.com



Administration:
Dr. Ikhlas Osman
osmanikhlas@gmail.com

University of Nova Gorica

Dr. Marina Luksic-Hacin
School of Humanities
luksic@zrc-sazu.si



Administration:
Dr. Mojca Vah Jevsnik
mvah@zrc-sazu.si

University of South Bohemia

Dr. Salim Murad
Department of Social Science
2salim.m@gmail.com

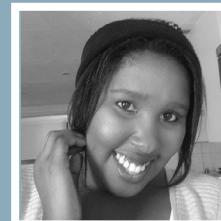


Dr. Lucie Betakova
betakova@pf.jcu.cz

Administration:
Karolina Svobodova
svobodova@pf.jcu.cz

University of the Witwatersrand

Dr. B Camminga
African Center for Migration and Society
cammenga@gmail.com



Administration:
Naledi Mazibuko
naledi.mazibuko1@wits.ac.za

3. THE NETWORK

3.1 Partner Institutions

EMMIR is run by a Consortium of three African and four European universities. Partners in the consortium represent multidisciplinary expertise in migration studies and intersecting fields, such as gender studies, cultural studies, and education and development studies. The EMMIR Consortium consists of the following institutions:

- AUW** Ahfad University for Women (Sudan)
- MUST** Mbarara University of Science & Technology (Uganda)
- UNG** University of Nova Gorica (Slovenia)
- UOL** University of Oldenburg (Germany)
- USB** University of South Bohemia in České Budějovice (Czech Republic)
- UiS** University of Stavanger (Norway)
- Wits** University of the Witwatersrand (South Africa)

Ahfad University for Women (AUW)

AUW's mission and strategic policies in the last twenty years focus on achieving women empowerment, women equity and gender equality in development.

In order to institutionalise these policies, AUW has established the Institute of Women, Gender and Development Studies (IWGDS) in 1999, in 2010 it was further developed into the Regional Institute of Gender, Diversity, Peace and Rights (RIG/

DPR). The institute embodies strategic policies that direct towards reducing gender disparities in higher education, implement the strategies and recommendations declared in the International Women Decades Conferences and contributes to the achievement of the Millennium Development Goals. RIG/DPR education meets the demands of the national and international labour market through an emphasis on career related aspects of gender and development, peace studies, human rights, forced migration and multiculturalism, gender based violence and good governance. RIG/DPR has established strong academic link programmes with various European universities, facilitated through curricula development, training courses, research and exchange of staff.

Mbarara University of Science & Technology (MUST)

MUST has strategically evolved into a research and training institution offering programmes that are relevant to national development. Research projects in science and technology have been undertaken individually, in teams and collaboratively with other institutions. While since 2017, EMMIR is located at Mbarara University of Science & Technology's Institute of interdisciplinary Training and Research (IITR), it has originally been established as a programme run by the Faculty of Development Studies.



The IITR provides a platform for interdisciplinary research and training through offering community based academic programmes that impart knowledge and skills to interface development realities that challenge the application of science and technology. In addition to participating in the EMMIR programme, IITR offers courses in development studies, governance and gender studies and offers its students opportunities to interface with the community realities through an examinable field based course called student community training project.

University of Nova Gorica (UNG)

UNG is a private institution of higher education that provides undergraduate and graduate study programmes, and is devoted to pursuing quality academic research. EMMIR is located in the School of Humanities, and it is the only international study programme on migration at a Slovenian university.

In order to assure the quality of the study programme, the university employs some of the most prominent researchers in migration studies. Professors responsible for the implementation of modules offered in EMMIR are running the Slovenian Migration Institute, which is part of the Scientific Research Centre of the Slovenian Academy of Sciences and Arts (ZRC SAZU). It is involved in state of the art migration research and has significant experience in teaching.

University of Oldenburg (UOL)

UOL may claim to be among the leading universities in Germany when it comes to migration studies, intercultural education and gender studies. Since 1982, it successfully runs interdisciplinary migration studies programmes, namely in intercultural education (with several hundred graduates and proven employability) and more recently the BA programme for highly qualified migrants, unique in German higher education as a new tool to prevent de-qualification through migration.

Faculty and departments involved in EMMIR bring together expertise from educational sciences, cultural studies, linguistics and social sciences. UOL's specific expertise is in global migration including migration history, migration and gender, research methods for intercultural contexts and in diversity education and social work, civil society and citizenship, racism and discrimination. EMMIR at UOL is run by the Working Group Migration-Gender-Politics at the Universities' Faculty of Linguistics and Cultural Studies.

University of South Bohemia in České Budějovice (USB)

USB is a public institution of advanced learning. The tradition of teacher-training in South Bohemia dates back to 1948 when the Faculty of Education was established. In 1991, the Faculty of Education was one of the founders of the University of South Bohemia and at present it is, together with six other



faculties, a constituent member of the university.

The Czech Republic was one of the most heterogeneous places in interwar Europe. However, at the beginning of the 1990s after the collapse of Eastern bloc , it appeared as one of the most homogeneous ones thanks to sad Central-European history. At the moment, by reason of migration, EU membership and globalisation, the Czech Republic is rapidly becoming diverse again. The Faculty of Education of the University of South Bohemia offers an unique opportunity for students to be part of the only degree study programme within the Czech Republic which is focused on migration and intercultural relations.

Issues addressed by USB staff include Migration and Central Europe, Czech national identity and the Roma issue, identity and representation, migration and a new role of Central Europe in enlarged European union.

University of Stavanger (UiS)

UiS has considerable experience in the migration studies area and in initiatives related to intercultural education, both as a coordinating institution and as a partner. In addition to initiatives focusing on migration and interculturality, UiS has been partner of EU initiatives that involve research on the use of ICT and internet based teaching, and has made use of such experience in the field of migration and interculturality.

Faculty involved in EMMIR has broad experience in curriculum development and in teaching migration issues and initiatives related to intercultural education. Moreover, migration is one of the foci

at the Faculty of Arts and Education, which hosts EMMIR. Especially grounding in migration history and migration sociology, the institution has developed a focus on micro-history, linked to a re-assessment of concepts of time, temporality, place and location, of migrant narratives and migration experiences. Scholars at UiS strongly cooperate with scholars from other institutions – e.g. the Centre for Intercultural Communication (SIK) and VID Specialized University – and different disciplines in social sciences and humanities.

University of the Witwatersrand

The African Centre for Migration & Society (ACMS) at Wits is an independent, interdisciplinary and internationally engaged Africa-based centre of excellence for research and teaching that shapes global discourse on human mobility, development and social transformation. The ACMS is one of the continent's leading institutions for research, teaching and outreach on migration.

Research at the ACMS fits within five broad and intersecting themes. Each of these include multiple projects, often involving doctoral and master's students and partners based outside of Wits: Considering communities of difference; Governing Mobility in Southern African Cities; Illness, Boundaries and Health Systems; Migrant rights and the social life of law; Mobility labour and livelihoods. In addition, ACMS is part of the seven-year research programme consortium (RPC) 'Migrating out of Poverty', funded by the UK's Department for Int'l Development and focusing on the relationship between internal and

The EMMIR Consortium, March 2019



regional migration and poverty in 6 regions across Asia, Africa and Europe.

3.2 Consortium Committee

The EMMIR Consortium Committee meets at least twice a year, in February and in September. Members of the Committee are two representatives per university plus two student representatives, elected by the students of the active cohorts. The student representatives are granted advisory votes in questions pertaining to examinations and are consulted in the process of monitoring the course of study.

3.3 Associate Partners

The Consortium adheres a network of associate partner institutions in order to tie in with social dynamics as well as securing graduates' employability. The areas associates represent are:
// aid and advocacy
// civil society and culture
// research and documentation
// local authorities, schools and continuing education.

Some of the associates may provide internships for EMMIR students in semester 3. In addition, they are consulted with regard to developments in the labour market, including skills and qualification profiles in demand, they

are also potentially involved in guest lectures and other joint projects.

The Consortium aims at further enhancing the network of associates. An updated list is available at www.emmir.org/network/.

3.4 EMA for Students and Alumni

The Erasmus Mundus Students and Alumni Association (EMA) is an official network that aims to serve the interests of students and alumni of all Erasmus Mundus Masters Courses, notably by providing a forum for networking, communication and collaboration and by promoting Erasmus as a programme of excellence in international higher education. Already in the Intensive Phase, you are introduced to the benefits of being an active member of the EMA community and share experiences and expertise, both for other (potential) students and the successful completion of your own studies. We encourage you to become member of EMA. Find more info and join the association as a student or an alumni at www.em-a.eu/.

EMA has various offers of interest to Erasmus Mundus students, such as pre-departure orientation webinars and country representatives to whom you can ask questions before starting EMMIR.

4. THE PROGRAMME

4.1 Structure

Semester 1: You will spend your first semester with the full cohort at UOL. Starting with the Intensive Phase (IP) *Studying Global Migration in the 21st century* (MM11) in September, you will become acquainted with all partner universities and their academic teachers from the very beginning. All partner institutions jointly carry out the IP and provide input on their respective foci and perspectives as well as their disciplinary orientations and interdisciplinary networks. Starting during the IP, you may attend a course on German Language and Society in order to locate yourself in Oldenburg and Germany and the university and to foster multilingual expertise. At the end of the IP, you will begin negotiating your individual study plan with the EMMIR staff, sketching your focus and mobility track and linking the courses selected with your individual profile and objectives. Subsequently to the IP, the two other semester 1 modules (MM12 and MM13) focus on transdisciplinary methods/ methodology and on theories of migration and intercultural relations. For the two modules, academic staff at UOL will cooperate with international scholars and other guest speakers.

Semester 2: For semester 2, you will move with the full cohort to Stavanger, where the Norwegian and the Slovenian partners are jointly in charge of planning and carrying out the teaching. Semester 2 consists of two modules, offering the possibility to further specialise in your field of interest. Module MM21 focuses on *Migration between Time and Temporality: Regional Perspectives*; Module MM22 *Theorising Migration and Multiculturalism* will give you the possibility to select three out of app. six sub-modules. In the second half of semester 2, EMMIR staff at the University

of Stavanger and the EMMIR coordinator will provide you with support to organise your individual year 2 mobility path. By the end of semester 2, you will have further developed your concept of specialisation and research perspective in the field; you will commit your further studies to one of the four programme foci (i.e. gender, diversity and intersectionality; development, conflict and justice; representation, power relations and knowledge production; education and citizenship).

Semester 3: In semester 3, you will start following your individual mobility path and attend a *Focus Module* (MM32) at one of the partner universities. Also, you will concentrate on a *Project-Based Internship* (MM31) following your individual research focus. In the framework of a small thematic research team, you will enhance your individual profile: linking your disciplinary with transdisciplinary perspectives, having expert knowledge in a specific area, further accentuated by a bi/multilingual profile, research and interaction in the field. Already in contact with your potential MA dissertation supervisor, you will also use the third semester to develop your dissertation proposal.

Semester 4: The full cohort will meet at the start of semester 4 for a mandatory proposal colloquium at UOL in order to prepare for the thesis on a theoretical and methodological level. The colloquium is carried out jointly by all partners. Subsequently, supervision groups will be formed attending research colloquia offered at the partner universities. Students are expected to reach an agreement with chosen supervisors by November 1 of the third semester in order to facilitate a guided development of thesis proposals. Students and supervisors need to mutually establish

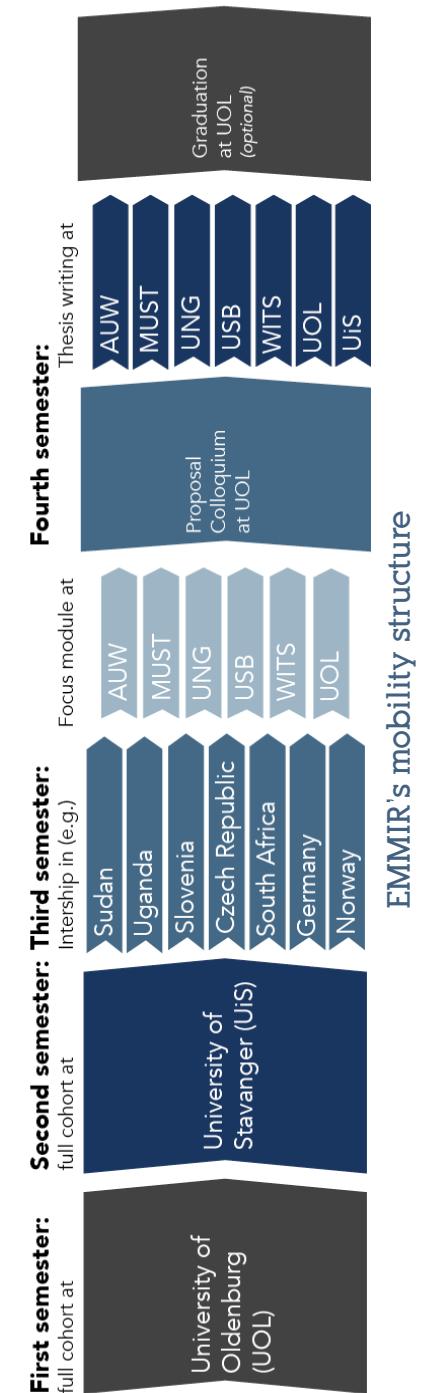
the terms of engagement that will shape their relationship towards the dynamic process of "thesis writing". Supervisors and students should establish clear agreements relating to: the development of a work plan, supervision schedule and regular submission of written work (when applicable). A tentative work plan agreed between supervisors and students must be presented during the Proposal Colloquium in December.

After the proposal colloquium, you will dedicate the fourth semester entirely to thesis research and writing. The thesis has to be submitted until 30 June (see MM41).

Modules & ECTS: The four semesters are organised in modules according to the European Bologna standard. Each module consists of a number of e.g. seminars, lectures, workshops, study trips, tutorials, and other forms of teaching as detailed in the relevant module syllabus (see Module Catalogue); once you have successfully completed a module, you are assigned a specific number of ECTS (European Credit Transfer System) credit points. Each semester you need to gain 30 ECTS (120 ECTS in four semesters); one ECTS credit point refers to a workload of 25 to 30 hours (including contact hours, reading, assignments and independent study).

4.2 Mobility Path

The EMMIR study plan combines group mobility and individual mobility. While you spend the first semester at UOL and the second semester at UiS as a group, you follow your individual mobility path during your second study year. Apart from the proposal colloquium at the beginning of your fourth semester in early December at UOL, you are free to design your mobility including study periods at six of the partner institutions



and internships/research stays in any of the partner countries – under the direct supervision of one of the full partners.

The mobility serves two purposes. First, it exposes you to the variations in migration theories and policies, approaches to intercultural relations and diversity, academic institutions, economic, social and cultural settings shaping migration processes as well as migrants' experiences – which are systematically integrated into the study programme. Secondly, it allows you to develop an individual research focus – drawing on the expertise of all involved partners and their specialisation in a decentralised way.

One of the four programme foci (gender, diversity and intersectionality; development, conflict and justice; representation, power relations and knowledge production; education and citizenship) serves as the foundation for your individual specialisation and profile. You may specialize in a geographic region involving one or more of the countries in the partnership, potentially also linked to your individual language skills.

Further possibilities are:

- // to focus on 'major' nations in global migration, for example Germany, South Africa or Sudan;
- // to focus on intercultural relations/migration issues in small nations and young nation states (Europe, Africa);
- // to change perspectives also regarding theoretical and methodological approaches to migration by, for example, focussing on scholarly work emerging in the Global South;
- // to specialise in comparative research on two or more of the involved countries, drawing on the expertise and access to selected partner networks;
- // to specialise in overarching questions, for example, research on global migration;
- // to become part of a network and to

further specify your profile not least with regard to future employment.

Project-Based Internship

The choice of a suitable institution and the completion of the internship is your responsibility.

The internship should take place in an institution which deals with the subject of migration and intercultural relations from a political, pedagogical, journalistic, economic, or academic perspective and offers the opportunity to complete an internship oriented towards research and a research project. The intended activity and the institution in which the internship is to be carried out require the prior agreement of the EMMIR team and supervisors. Students are required to communicate their confirmed internship placements to their chosen academic supervisor from partner institutions. Supervisors and students should establish clear agreements relating to the development of a work plan, supervision schedule and regular submission of written work (when applicable).

In order for you to benefit from the internship in an ideal way, it might be complemented by a preparatory course before or right after the start of the internship, if offered by the local partner institution.

To support you in finding an adequate internship option, each partner institution has nominated persons as facilitators, who maintain a network of associates offering internships and help bring you in contact with the organisations. We recommend you to proactively contact partners and ask them directly about internship possibilities

Focus Modules

Most partner institutions offer a third semester focus module. The timing of the focus modules varies; in most cases it takes place between September and November. You may, but you do not have to, take the module and the internship in the same country – however: *please note that the timing of your internship needs to be adjusted to the timing of the modules offered.*

You will be asked to present your tentative choice for the Semester 3 partner module and internship in your first semester by the end of November; a final choice has to be made in spring of the following year. You will be informed of the actual deadlines well in-advance.

Please note that there are some regulations to respect with regard to the choice of your mobility path:

// All scholarship holders must complete the internship outside of their country of origin.

// The intended activity and the institution in which the internship is to be carried out require the prior agreement of the Academic Coordinator. Further info is available in the individual sections on internship possibilities in part two of the Handbook.

// Some of the focus modules can only take place if a certain number of participants signs up – find details in the relevant module description.

Please refer to section 9.10 for rules applicable to scholarship holders.

Important!

Please note that courses on offer are subject to change.

4.3 Study Plan

SEMESTER ONE - OLDENBURG		
30th of August	EMMIR enrollment with International Student Office (ISO)	UOL
first week in September 2019	Immersion days, including enrolment and orientation at the University of Oldenburg and within EMMIR	UOL
September 2019	Intensive Phase (IP) (incl. field trips and guest lectures): MM11 Introduction to Migration Studies: Studying Global Migration in the 21st Century	UOL & Partners
October to December 2019	MM12 Evaluating and Developing Research Methods for Transcultural Contexts (incl. research teams) and MM13 Theorising Historical and Contemporary Migration Processes & Intercultural Relations	UOL
Mid-January to 30th June 2020	MM21 Migration Between Time and Temporality: Regional Perspectives, and MM22 Theorising Migration and Multiculturalism, e.g.* 1 Migration and Integration 2 Migration, Borders and Citizenship 3 African Perspectives on Migration: Security and Visual Representations of Mobile Lives 4 Migration, Gender, Work 5 Controversies over Multiculturalism 6 Intercultural Education *You choose three sub-modules according to availability, your interest, and your focus.	UiS UiS & UNG
July to November 2020	MM31 Project-based Internship (thematic research teams) MM32 Focus Modules* 1 Migration and Small Nations: Language, Education, and Demography 2 Representation, Ethnicity and Nation State 3 Gender, Multiculturalism, Development 4 Forced Migration, Gender and Post-Conflict Setting in East Africa 5 Methods and Theories in Migration Studies – Knowledge Production & Interdisciplinarity 6 Migration, Labour, Human Rights (2019 module may vary) *You choose one module out of six according to availability, your interest, and your focus.	Any Partner UNG USB AUW MUST UOL Wits
First week in December 2020	MM41 MA Dissertation MA Dissertation Proposal Colloquium at Oldenburg	all partners at UOL
30th June 2021	Submission of thesis	UOL
September 2021	Graduation Ceremony	

4.4 Academic Calendar 2019-2021

2019	
Intensive Phase	2 – 27 Sep.
Semester 1	30 Sep. – 18 Dec.
Semester 2	13 Jan. (TBC) – 30 Jun.
2020	
Finalising mobility paths	15 Mar.
3rd semester internships	Jul. – Nov.
3rd semester modules (AUW, Wits)	from Jul.
3rd semester modules (EU partners & MUST)	Oct./Nov.
Proposal Colloquium	7 – 10 Dec.
2021	
Thesis writing	Jan. – Jun.
Thesis submission	30 Jun.
Thesis examination	Jul.
Graduation	10 Sep.

5. MODULE CATALOGUE

MM11 Introduction to Migration Studies: Studying Global Migration in the 21st Century (Intensive Phase)	MM12 Evaluating and Developing Research Methods for Transcultural Contexts
UOL Module code mir110	UOL Module code mir 120
Teaching period Semester 1 (September)	Teaching period Semester 1 (October to January)
Partner University University of Oldenburg with all partners	Partner University University of Oldenburg
ECTS 8	ECTS 14 ECTS
Description The Intensive Phase "Introduction to Migration Studies. Studying Global Migration in the 21st Century" takes place annually in September. It serves four major purposes: 1. To acquaint students with their new study and living environment as well as with all formal aspects and requirements of the study programme. 2. To familiarise students with the partner universities and their Course Directors as well as with the partner institutions' contributions to the programme and their thematic, theoretical, methodological and geopolitical perspectives. 3. To introduce students to the major thematic issues of the study programme, providing insights into different disciplinary perspectives as well as exemplary approaches to key areas in migration studies and intercultural relations by means of workshops, lectures, study trips and other formats. 4. To provide students and teachers with the opportunity to critically reflect their situatedness and the foci of the study programme as a whole in specifically assigned workshops (continued throughout the semester in a number of "Navigating EMMIR"-sessions). In order to share standards for the evaluation of students' work and, as a measure of quality assurance, presentations and written work during the IP is supervised jointly by faculty of the partner universities.	Description The various components of the module aim at giving students an orientation about methodology and qualitative as well as quantitative methods and at providing them with research tools applicable in the field of migration studies, incl. improved writing skills in English. Seminars, lectures and tutorials are complemented by a range of elective workshops by Oldenburg scholars and international guest scholars. The seminars offered explore the potentials and limits of various research methods from the social sciences, ethnography and cultural studies for research in the field of migration studies. In so doing, the module equips students with a set of tools for the analysis of migration processes and/in transcultural contexts, while critically assessing the formative potential of methodologies and methods in processes of, e.g., knowledge production at the same time. In teams and supported by scholars, students conceptualise their own small-scale research projects: they select a research topic, agree on a research question, develop an adequate theoretical and methodological framework, analyse their data and critically evaluate their findings. In addition, academic writing support is provided in different formats – starting with a half-day workshop in October and continuing as individual support throughout the semester.
Requirements and assignments <ul style="list-style-type: none">• Active participation – including readings as specified in the syllabus• Group presentation of your working group (max. 30 minutes, 50%)• Individual paper connected to the topic of your working group (2,000 words, plus title, bibliography and annexes, 50%)	Requirements and assignments <ul style="list-style-type: none">• Active participation – including readings as specified in the syllabus• Short presentation in one of the seminars (30%)• Research Prospectus and Presentation (as a working group)• Working group Research Paper (70%)

MM13 Theorising Historical and Contemporary Migration Processes & Intercultural Relations	MM21 Migration Between Time and Temporality: Regional Perspectives
UOL Module code	mir130
Teaching period	Semester 1 (October to January)
Partner University	University of Oldenburg
ECTS	8 ECTS
Description	<p>The module familiarises students with a range of theories and theoretical concepts through which processes and phenomena of migration in different historical and regional contexts can be approached. In order to do so, it takes both a historical and a systematic perspective: It sheds particular light</p> <ol style="list-style-type: none"> 1. on the historical dimension of migration and migration studies in selected European and Non-European (esp. African) contexts as well as on possible futures of migration and migration studies, 2. on postcolonial perspectives on migration and in migration studies, 3. on the relationship between the social, the political, and the symbolic dimension of migration societies by exploring theories of representation, identity, and the subject, and 4. on the situatedness and limits of theories and theoretical concepts, specifically by also addressing non-western epistemologies. <p>In this module, seminars, lectures and tutorials are complemented by an interdisciplinary lecture series and a range of elective workshops by scholars from Oldenburg and by international guest scholars to equip students with the theoretical expertise necessary to navigate the interdisciplinary field of migration studies.</p>
Requirements and assignments	<ul style="list-style-type: none"> • Active participation and short text presentation in the seminar (10-15 minutes, 30%) • A response paper reflecting the text presentation and the discussion in class (1,000-1,500 words, 30%) • Book review (2,000-2,500 words, 40%)
UOL Module code	mir 210
Teaching period	Semester 2 (January to May)
Partner University	University of Stavanger
ECTS	12 ECTS
Description	<p>This module addresses contemporary issues and future scenarios with regard to migration from a regional perspective by focussing on Scandinavia and the Nordic/North European countries. It is based on historical explorations including the analysis of the shift from an emigration to an immigration region and addresses the tension between national and supranational migration policies. It connects the dimensions of territoriality and space, which are of key concern in migration studies, to the dimension of time/temporality, arguing that the concept of time is central to both our understanding of the present and current issues as well as of the past and history.</p>
Micro-history will be used as a methodological approach. On the basis of historical sources and empirical research, migration and migration theory are historicised in order to develop an understanding according to the respective time/temporality. Topics include Scandinavians as settlers and colonizers, their experience as farmers and immigrant families. Subsequently, 19th century labour migration and the world economy are discussed, while immigration restrictions and an emerging transnationalism are linked to concepts of whiteness, ethnicity and globalisation. In addition, contemporary migration, i.e. immigration policies in Scandinavia between internationalism and state prerogative will be addressed. You develop an understanding of the current migratory landscape in Scandinavian welfare states with Norway as a case study, i.e. you learn about processes of labour migration as well as irregular migrants and explorations of migrants' daily life in both reception centres and resettlement communities, being thus invited to reflect on the implications and connotations of (self-)conceptions as a 'nation of immigrants' – both historically and contemporarily.	
Requirements and assignments	<ul style="list-style-type: none"> • Active Participation and Reflection pages • Final paper (3,000 words)

MM22 Theorising Migration and Multiculturalism

UOL Module code	mir 220
Teaching period	Semester 2 (February)
Partner University	University of Stavanger in cooperation with University of Nova Gorica
ECTS	18 ECTS

Description The module aims at digging deeper into different theoretical concepts pertaining to migration and multiculturalism. In order to allow for small learner groups and provide students more options to specialise, the module is divided into different sub-modules (6 ECTS each) and you have to choose three sub-modules. Several European universities representing small nations join forces to concern you with theoretical perspectives on key areas and concepts: for example focus on integration in the light of theory, politics, and practice or analyse borders – as signifying states, nations, and localities, defining territory in a geographic as well as a legal sense or as socio-cultural space – and concepts of citizenship and multiculturalism. The European scholars' input is complemented by perspectives from the Global South.

Sub-modules offered include e.g.
// Migration and Integration
// Migration, Borders and Citizenship
// African Perspectives on Migration: Security and Visual Representations of Mobile Lives
// Migration, Gender, Work
// Controversies over Multiculturalism
// Intercultural Education

Requirements and assignments

- Reflection pages as per syllabus
- Final paper (4,000 words)

MM31 Project-based Internship

UOL Module code	mir 310
Teaching period	Semester 3 (July-November, depending on choice of MM32)
Partner University	All partner institutions
ECTS	15 ECTS

Description During the project-based internship, you become familiar with practical activities in relevant professional fields and analyse these in the context of your academic qualifications. The internship module offers the opportunity to tackle specific issues in the field of Migration and Intercultural Relations, and encourages self-reflective application of knowledge and competencies acquired. You will conduct a research project linked to your practical experience. This assignment provides greater insight into project-related work and qualifies you in particular for activities involving evaluation and conceptualisation. Your internship supervisor supports you when conceptualising and carrying out the research project.

The internship and the research project included in it may be used as preparatory work for the MA dissertation. The internship offers the possibility of choosing a topic for the dissertation in consultation with the institution concerned as well as with EMMIR lecturers/professors, thereby opening up prospects for further cooperation or collaboration.

Requirements and assignments

- Participation in all preparatory and accompanying activities; Proof of a minimum of 300 working hours provided by the internship institution
- Internship-Log; 25% of the final grade
- Individual research report (3,000 words); 75 % of the final grade

MM32.1 Focus Module: Migration and Small Nations

UOL Module code	mir 310
Teaching period	Semester 3 (October/November)
Partner University	University of Nova Gorica
ECTS	15 ECTS
Participants	Minimum: 3 participants Maximum: 8 participants

Description

Situating Migration in Population Dynamics
This course option considers migration in discussions on population dynamics. Demography as a rule interprets births, deaths, and migration as vital physical events that can be measured, classified, and compared worldwide. However, once examined as intertwined social and cultural processes, these 'events' question primarily statistical and decontextualised demographic interpretation. Therefore, 'alternative demographies' with their distinctive epistemologies and methodologies may be conducive to researching population dynamics in general and migration in particular. This course equips you with approaches of anthropological demography and demographical anthropology, the sub-disciplines established at the juncture of demography and social anthropology.

- Requirements and assignments
- Reflection pages as per syllabus
 - Final paper (4,000 words)

MM32.2 Focus Module: Representation, Ethnicity and Nation State

UOL Module code	mir 310
Teaching period	Semester 3 (October/November)
Partner University	University of South Bohemia
ECTS	15 ECTS
Participants	Minimum: 1 participant Maximum: 8 participants

Description

The aim of the module is to introduce you to the interdependence between migration and nationalism. To be more precise, you will reflect on processes of stereotyping and the intricacies of the constructed binarism of "Us" and "Them" in everyday practice and communication. In this respect, particular attention will be paid to the media, commercial culture, and political rhetoric in the 'making' of the nation and the migrant subject, as well as in the creation of a specific understanding of history. The 'laboratory' of Czech lands serves the students as a base for this task, as the Czech Republic is situated in the centre of Europe, which makes it a permanent intersection of cultures and concepts of the West and East. Through the discussions on history and historical narratives of the area of the Czech lands, you take part in an attempt to identify the changes of the Czech society: The Czech Republic was one of the most heterogeneous places in Europe, but due to the sad history it appeared as one of the most homogeneous ones at the beginning of the 1990s. At the moment – thanks to migration, EU membership, and globalisation – the Czech Republic is becoming diverse again.

- Requirements and assignments
- Reflection pages as per syllabus
 - Final paper (4,000 words)

MM32.3 Focus Module: Gender, Identity, Multiculturalism, Development

UOL Module code	mir 310
Teaching period	Semester 3 (July to November, parallel to MM31)
Partner University	Ahfad University for Women
ECTS	15 ECTS
Participants	Minimum: 3 participants Maximum: 8 participants

Description Option 1: Identity and Multiculturalism

This course option focuses on multiculturalism and its implications for gender. Part 1 will combine working on basic communication skills expected from students at a Master level, and thematising the basic notions related to multiculturalism, such as culture, identity, recognition, equality, discrimination, minority, orientalism, and 'Othering'. It pays particularly attention to (concepts of) gender equality. Part 2 focuses on how multiculturalism is managed in education and dealt with by media. You are encouraged to reflect on key debates like those around themes and concepts in postcolonial theory through some of its most influential scholars, or the roles that race, culture, gender, knowledge, and representation have played in the expansion of Western colonial domination and hegemony. Part 3 will cover the complex connections between diversity management, peace and conflict, particularly in a regional and national context.

Option 2: Gender and Global Challenges

This course option's aim is to identify global challenges to the world and its population as a whole. The urgency and wide-ranging impact of the Global Challenge requires examination from several different perspectives. The course will address the issue from a gender perspective. In a set of lecture-discussion and seminar sessions, you will examine current global challenges in relation to the current research and thinking about gender relations and gender processes, especially in their international dimension. You will focus on broad questions as well as specific policy and practical issues.

Option 3: Gender and Feminism – Concepts and Theories

This course option aims to develop a critical framework for thinking about gender-related issues by providing you with an understanding of the different feminist theories and gender-related concepts, as well as to enable you to use them competently and critically in your analysis and thinking. Furthermore, you get an insight in the ongoing debates of feminism and in different schools and standpoints within the

feminist movement, including the ones most connected to your contexts. At the same time, you are exposed to the problems and challenges women are facing in order to question predefined and stereotyped women's images and identities.

Option 4: Development Concepts and Theories

This course option introduces you to different understandings of development, focusing on development histories, concepts, approaches, and theories. It equips you with critical and analytical knowledge and practical skills that enable you to engage in development work and/or research from a cross-disciplinary perspective. Drawing on approaches from economics, history, political science, social anthropology, sociology, and gender studies, you explore interlinks between the histories, theories, and practices of development studies. Moreover, you critically and comparatively analyse the theories', concepts', and debates' principle assumptions and implications, and relate them to recent and current practices in developing countries (especially in Africa and the Middle East). Contentious issues pertinent to the contemporary debates on development and underdevelopment such as the link between development and modernity, gender, environment, participation, empowerment, human rights, and the development practitioner are discussed.

Option 5: Foundation Course in Peace and Conflict Studies

This course option is designed with the goal to introduce you to the area of peace and conflict studies. You will be provided with information that will engage you critically with theories of conflict as well as the different sources and causes of conflict and violence; throughout the course, you will have the opportunity to study and analyze the theoretical resources available in the area of conflict studies and develop an understanding of the complex and interconnected challenges to peace and, hence, a clear understanding of the need for multi-faceted approaches to meet these challenges. The course also reviews a wide range of theories exploring the nature and causes of conflict, the possibilities for conflict resolution, and the foundations of peace. The course provides you with a set of tools for the analysis of contemporary civil and international conflicts and shows how evidence and theory can be effectively used to understand peace and conflict.

Requirements and assignments

- Assignments as per syllabus

MM32.4 Focus Module: Forced Migration, Gender and Post-Conflict Settings in East Africa – Migratory Processes in Uganda

UOL Module code	mir 310
Teaching period	Semester 3 (October/November)
Partner University	Mbarara University of Science & Technology
ECTS	15 ECTS
Participants	Minimum: 5 participants; Maximum: 8 participants

Description

The module builds on knowledge acquired on African migration in EMMIR year one. It aims at providing in-depth-perspectives and contextualisation of on-going migratory movements in Eastern Africa (focus Uganda) and the related political and policy developments. Eastern Africa is characterised by protracted civil wars, which result in refugee flows and internal displacements. While forced migration remains the predominant type of population mobility in the east African region, the sheer magnitude of the numbers of refugees and IDPs poses significant challenges to governments and international institutions. Countries within the region have the mandate and a commitment to ensure humane treatment of victims of forced migration and observance of international instruments concerning the same. Focusing on mass displacements, this module examines the changing scope, scale, and dynamics of the problem of conflict induced displacement in Eastern Africa. Uganda being at the heart of the Great Lakes Region has been a main receiver of a large number of refugees from neighbouring countries and until recently the country was also home to the largest populated IDP Camps in the region.

In the module, you examine the challenges faced by Africa's long-term refugees and IDPs, including issues of material hardship, psychosocial stress, and sexual and gender based violence and their consequences for refugees and IDPs. You will also take into account and discuss challenges faced on return such as land conflicts or gender relations in view of displacement and resettlement, migration and refugee policies in both receiving and sending countries. The module underlines the fact that women and men in the Great Lakes Region experience conflict, displacement, and post-conflict settings differently because of the culturally determined gender division of roles and responsibilities. Post-conflict peace-building, gender and migration are considered key terms of reference for the analysis of internal displacement and return migration, and also important with regard to refugees' security, protection and integration, the relevant concepts are consequently also studied in-depth.

- Requirements and assignments
- Reflection pages as per syllabus
 - Final paper (4,000 words)

MM32.5 Focus Module: Methods and Theories in Migration Studies – Knowledge Production & Interdisciplinarity

UOL Module code	mir 310
Teaching period	Semester 3 (October/November)
Partner University	University of Oldenburg
ECTS	15 ECTS
Participants	Minimum: 1 participant; Maximum: 8 participants

Description

The module is designed for EMMIR students intending to pursue an academic or research career after their graduation. It focuses on issues related to universities or other research institutions as work environment. Students are actively involved in activities connected to research and other academic projects pursued e.g. by the Working Group "Migration – Gender – Politics" or the research cluster "Transculturality and Cultural Mobility" at the School of Linguistics and Cultural Studies. There is also the option to participate in other relevant classes at the University of Oldenburg in the School of Linguistics and Cultural Studies and the Center for Migration, Education and Cultural Studies.

The activities are tailored to the interests and expectations of the EMMIR students coming to Oldenburg; one main goal of the module is to develop a comprehensive MA dissertation proposal, if possible based on the research undertaken during the internship.

- Requirements and assignments
- Active participation and reflection pages as per syllabus
 - Final paper (4-6,000 words)

MM32.6 Focus Module: Labour, Health and Human Rights

UOL Module code	mir 310
Teaching period	Semester 3 (July/August)
Partner University	University of Witwatersrand
ECTS	15 ECTS
Participants	Minimum: 1 participant Maximum: 10 participants (non-negotiable)

The selection of courses in this module is subject to the minimum number of 5 Wits students participating in a course and the availability of teachers. At least one of the following course options will be offered.

Description **Option 1: Labour Migration in a Global and Regional Context**
While the vast majority of international migration is motivated by economic reasons, and mostly for work related purposes, recent scholarship and public interest in migration in developing countries have often inadequately accounted for this dimension of mobility. Yet, labour migration remains a key component of contemporary mobilities, particularly as it intersects with a range of development issues: political economy, regional integration, governance, statecraft, dependency, etc. This course helps you understand the origins, scope, and current dynamics associated with labour migration globally and more specifically in the southern African region. It is structured around 5 key themes destined to equip you with a robust theoretical, historical, and contemporary understanding of labour migration globally and in Africa. While the content of the course is essentially academic, it is intended to allow you to understand the key orientations of and appraise critically global and regional policy positions.

Option 2: Migration and Human Rights

This course explores the complex relationships among nationality, citizenship, migration, and human rights. In a world where domestic and international mobility – particularly unauthorised and ‘illegal’ migration – has become a pressing policy and advocacy issue, the notion of universal rights is appealing but rarely resonates with the socio-political realities of contemporary Africa or other regions. Indeed, a focus on universalism often ignores the mechanisms and mind sets that engender and endanger rights. It also presumes a form of legal subjectivity that often poorly reflects the objectives and trajectories of those we – activists, scholars, citizens, and officials – ostensibly seek to protect.

The questions animating our inquiries are the degree to which rights are inherent in human identity and the primary

factors that define, promote, protect, or violate the rights of people who move. In seeking answers, this course addresses how international human rights doctrines, concepts, conventions, and mechanisms work to create and protect ‘aliens’ – people who have left their countries of origin to work, seek a safe haven, or join family or friends in another country. Towards the end of the course, it also considers the position of domestic migrants’ vis-à-vis access to human rights.

Option 3: The Psychosocial and Health Consequences of Forced Migration

This course provides a critical introduction to the health and psychosocial consequences of migration. The primary purpose of the course is to examine the intersections of humanitarianism, vulnerability, and displacement from a health perspective. In order to do this, you are familiarised with fundamental concepts and analytical tools to understand the interaction between health, disease, and illness in social contexts. You investigate the differential impacts of integrated public health responses on migrants with respect to ethnicity, gender, age, and legal status. Case studies are provided of a number of common interventions with migrant populations including HIV/AIDS interventions (particularly access to services and treatment), psychological and psychosocial interventions, and the provision of basic services such as water, sanitation, and immunisation. Throughout the course, the focus is on the complexity and politics of humanitarianism and the assumptions that underpin such interventions.

Requirements and assignments

- Reflection pages as per syllabus
- Final paper (4,000 words)

Brainstorming my EMMIR mobility path

MM41 MA Dissertation

UOL Module code mir 410

Teaching period Semester 4

Partner University All partner institutions

ECTS 30 ECTS

Description Writing the MA Dissertation is your opportunity to prove that you are able to conduct independent scholarly research in an international and transcultural context in the field of migration studies/intercultural relations. You design your dissertations based on self-conducted research projects, applying and connecting methodological, theoretical, and empirical knowledge. The dissertation should reflect your specialisation within the field of migration studies/intercultural relations and prove competence in scholarly work. Dissertations integrate trans-cultural and self-reflective perspectives as well as disciplinary/transdisciplinary international research results.

The full cohort meets at the start of semester four in December for a proposal colloquium (various partners involved) at the University of Oldenburg in order to prepare for the MA dissertation on a theoretical and methodological level – in cooperation with students' first examiners (supervisors). Teachers from different partner universities are present and involved. Subsequently, you join supervision groups and have research colloquia at the selected partner university. You are supposed to dedicate the fourth semester entirely to writing the MA dissertation to be submitted by 30 June.

Requirements and assignments

MM41 consists of:

- a) the proposal colloquium at UOL in December,
- b) a thesis colloquium (with supervision group) and
- c) the actual dissertation writing.

MA dissertation of around 35,000 words (80 pages) plus presentation in proposal colloquium and supervision groups

My personal interests when it comes to migration and intercultural relations:

Modules that interest me and why:

Why I joined EMMIR:

What kind of 3rd semester internship I'd like to do

How might I craft my own mobility path to best prepare me for what I want to do in my future?

What is interesting about my answers above? Similarities, differences, surprises?

5.2 Teaching Approach and Learning Methods

EMMIR embraces a broad understanding of migration and, consequently, of migration studies. Considering migration a cross-cutting research subject relevant in a range of different disciplines, the programme welcomes applicants from the social sciences and cultural studies, but also from educational sciences, linguistics, development studies, history, economics, law and journalism. This, then, has considerable implications for the programme's teaching approach and learning methods. Teaching in EMMIR first of all takes into account the diverse composition of the student group. Accordingly, an important starting point for each edition is the query of your experiences and expectations (academic, professional, personal, cultural) – also allowing teaching staff to adapt to the group of students.

Focusing on theories, history, and methods/methodologies alike, teaching in EMMIR consistently aims at encouraging you to define your interests more closely and precisely, and is supposed to support you mapping your very individual ways to navigate the programme. The diverse composition of the group and the variety of knowledges, experiences, and value systems available are considered precious resources – this diversity allows to constantly reflect processes and forms of knowledge production and to critically assess theories of inter-, multi-, and transculturality. Hence, expert knowledge is systematically connected to an explicit peer learning approach, also including peer feedback elements.

Teachers apply a variety of teaching forms and didactical approaches; rarely organised in the form of lectures, you meet in seminars and tutorials, workshops, and independent learner groups; the curriculum is subdivided into

mandatory core teaching and elective classes; you work both in the full group and in differently composed small groups; you have to fulfil individual assignments as well as group assignments; while the tasks and assignments vary according to the learning outcomes of a specific module, they have in common the aim to enhance problem-solving skills and the ability of multidirectional knowledge transfers.

Graduate Studies

As a graduate programme, EMMIR is designed to provide you with a setting in which you develop your expertise and skills in an autonomous and self-motivated way. We consider classroom teaching important, e.g. in order to provide you with appropriate starting points and to develop common grounds for all students in the programme. Most classroom learning in EMMIR happens in a seminar style setting: connected to the reading you did, discussions are aimed at activating your knowledge, to develop well founded critiques and your own self-reflexive positioning.

However, classroom learning is not the main dimension of learning in a graduate programme – as the primary aim is to provide you with the space and the tools you need to develop your personal profile in a context of peer learning.

Peer learning

EMMIR follows the principle of peer learning. The centre of knowledge exchange of this didactical approach is group work in research teams, classroom discussions, presentation days, and tutorials. Learning is understood as a cooperative task in formal and informal contexts. The interaction among students to attain educational goals, self-organisation and self-motivation are of central concern. The above relies

on a considerable amount of time and motivation for directed reading and self-studies, both considered core dimensions of graduate study.

Assignments

The approach of peer learning is also reflected in the assignments you have to fulfil. Many assignments have to be presented or submitted as group work (supported by tutors). You are at the same time expected to develop skills in balancing group and individual work. In the first semester, at each of the three deadlines you are requested to submit group assignments as well as individual assignments.

Cross-cohort communication

Peer learning is also facilitated across cohorts. Twice during the first semester, you are given the opportunity to meet fellow students from earlier cohorts. In addition to the exchange of experiences, those meetings serve to initiate an academic dialogue between junior and senior students. In early September, first semester students are invited to the annual EMMIR graduation ceremony including presentations of graduates' MA dissertations. In mid-December, you are invited to participate in the annual MA dissertation proposal colloquium at the University of Oldenburg and engage in discussing third semester EMMIR students' proposals.

Specialisation

Another core element of the first semester is to provide you with orientation regarding your specialisation profile, especially in terms of geographical and thematic foci. You are familiarized with the relevant partner institutions providing third semester focus modules

and support in organizing a project-based internship inside or outside the network of associated partner organisations during the Intensive Phase in September. Throughout the semester, mobility options are negotiated formally and informally on an individual basis to enable you to take informed decisions by mid-March.

Support structure

The high expectations with regard to your self-organisation, flexibility and motivation are embedded in a support structure ranging from individual consultations of EMMIR staff, partners, and guest scholars for all sorts of organizational and academic questions to tutorials in small groups facilitating the assignments and paper work. Weekly open office hours with the coordinators serve to discuss individual or group issues, to advise with regard to organisational and academic questions and to evaluate the modules. Moreover, students are represented in the EMMIR Consortium Committee.

EMMIR staff, besides, encourages all sorts of self-organised events (e.g. film series, reading groups, blogs) and, if possible, provides equipment, space and support.

5.3 Language Courses Language Center at UOL

An Introduction to the German Language and Society will be part of the module MM11 in your first semester (not mandatory); the course will start during the Intensive Phase and run throughout the semester. If you choose to enroll in this course, the attendance is mandatory.

Preparatory intensive courses for

EMMIR Tip: look up the inter-cohort Facebook and LinkedIn groups for extra networking opportunities!

beginners and advanced courses in German are offered for a fee and take place in September (20hrs/week). There are also free German courses at the levels A1 to C1 (6hrs/week), which take place during the semester (beginning in October and ending in February). In addition to this, the Language Centre at the University of Oldenburg offers courses in many other languages at various levels for students. All of the courses begin in October and end in February. Conditions for participation and credit acquisition are subject to the Language Centre rules and regulations. If you have questions, please contact them directly at sprachenzentrum@uol.de.

Online Course: Norwegian On the Web
You have access to the online language course in entry level Norwegian at www.ntnu.edu/norwegiancourse/norwegian-on-the-web. The course is free of charge.

Online Course: Czech Language
In case you are interested in studying Czech language before coming to the Czech Republic, we can recommend the website www.ilearnchzech.com/.

5.4 Learning Outcomes

In a globalising labour market – including academia – expertise in migration and intercultural relations in combination with a bi-/multilingual profile and experience in the field offers chances for employment on international as well as national level, namely research, teaching and media, administration, coordination and management in governmental and non-governmental organisations. In order to train for self-motivation and problem-solving skills, the didactics of EMMIR are built around the idea that young professionals need a) state of the art, in-depth-knowledge in their

field and the ability to critically reflect on their perspective and position in the field, and b) the tools to present and negotiate, to apply and to conceptualize, to cooperate, administrate and to manage. In cooperation with numerous actors and institutions in the field, you will be exposed to specific labour market segments, gather experience actively linking the study programme and their specialisation. In order to achieve the learning outcomes, EMMIR applies reflexive didactics following clear qualification objectives.

The catalogue of EMMIR learning outcomes is a combination of academic skills and core competences specific to migration studies and inter/transcultural studies (LO 1-8) with horizontal skills including professional tools required in the labour market segments graduates seek employment in (LO 9-16).

All EMMIR learning outcomes are geared towards metacognitive problem-solving skills connected to a critical efficacy belief and the ability of bi- or multidirectional knowledge transfers including acknowledgement of ethic responsibilities. Upon successful completion of the joint master's in Migration and Intercultural Relations, you will have:

// achieved an overview of migration processes and policies in the past and present and be able to critically evaluate their structures, implications, and scenarios for the future, including categories and approaches of migration research (MM11, MM13, MM21);

// acquired in-depth knowledge about theories on migration and inter/transcultural relations and multiculturalism and the ability to autonomously contextualise terms and concepts in related fields (MM11, MM13, MM22)

// acquired knowledge about and experience with research methods, methodology and knowledge production

and be able to reflect their significance, unpredictability and interdependencies in transcultural contexts (MM11, MM12, MM22);

// gathered competence to design a research agenda, to develop research projects and to conduct them in a self-reflexive manner in a diverse team (MM11, MM12);

// gained experiences in designing and addressing complex and original research questions and be able to independently evaluate research processes and results (MM31, MM32, MM41);

// acquired competence to evaluate the relevance of disciplinary as well as multi-/inter-/transdisciplinary approaches to specific research questions including the ability to position your own work in the field of studies and its emerging issues (MM22, MM32, MM41);

// developed an understanding of theories, concepts, and policies related to at least one of the programme's foci (i.e. gender, diversity and intersectionality; development, conflict and justice; representation, power relations and knowledge production; education and citizenship) and acknowledges their cross-cutting and strategic relevance in the field of migration and intercultural relations (MM11, MM12, MM13, MM21, MM22, MM31, MM32, MM41);

// gained up-to-date expert knowledge in a specific area linking your disciplinary with transdisciplinary perspectives and specifying your individual profile (MM31, MM32, MM41);

// gathered experience in the occupational sphere shaping your professional profile and employability (MM31, MM41);

// enhanced proficiency in several languages, applied in research, interaction in the field and academic writing, thus further accentuating your bi-/multilingual profile (MM12, MM21,

MM31, MM32);

// practical expertise to present and structure an argument in academic English based on enhanced reading and writing skills in various genres (MM12, MM13, MM21, MM22, MM31, MM32, MM41);

// acquired competence in handling new media and communication technology in a critical and reflexive way scrutinising its indications and connotations (MM11, MM12, MM13, MM21, MM22);

// the ability to condense and visualise work results in order to present it to various audiences (MM11, MM12, MM13, MM21, MM31, MM41);

// developed competence in self-management including the ability to prioritize, set goals, and make decisions in individual and group work processes (MM11, MM12, MM13, MM21, MM22, MM31, MM32, MM41)

// the ability to identify and critique discriminating forms of verbal and non-verbal communication, reflecting power relations and your own biases aiming at self-reflective interaction (MM11, MM12, MM13, MM21, MM22, MM31, MM32, MM41);

// developed competence to initiate, lead, and/or participate in team work in inter/transcultural contexts orienting yourself in unfamiliar areas, countries, and contexts (MM11, MM12, MM21, MM31, MM32).

6. HEALTH AND SAFETY

6.1 General Safety

When you start making your travel plans, please check the country-specific health risks, legal requirements, and safety advice. It is very important in this contexts to stick to the recommendations given to you by your host institutions, regarding for example housing scams, pick pocketing, mugging or safe zones. Inform yourself which areas are safe to access. If any questions occur, please discuss them with your local contact. While EMMIR course directors and the EMMIR team at UOL are available to you with regard to all incidents or legal problems: Your personal safety and legal status is primarily your own responsibility.

Overall, your experience during the two EMMIR years also provides you with a sound basis of informed decision making with regard to what you personally opt for after EMMIR. And last but not least: apart from Germany and Norway - both considered countries with low to insignificant risk - , EMMIR gives you complete freedom of choice to which of the partner and associate partner countries you go to during your second year. As you spend your first two semesters in Germany and Norway, do not assume that what is regular behaviour and standard procedure there is also appropriate and safe everywhere else. Just to mention one major difference: in general, in Uganda, Sudan and South Africa you should not walk around after dark - and in many places it is dark around 6 or 7 p.m.

The EMMIR partner countries cover almost the entire range of the Human Development Index, the Gini Index or the Palma Ratio. Risks with regard to health issues, crime and road safety vary considerably - as documented e.g. on the website travelriskmap.com. What varies is not only the occurrence of

diseases, traffic accidents or crimes, but also the response (or non-response) by e.g. police, other security staff, witnesses or medical emergency services.

Depending on your mobility path choices, your EMMIR learning experience will give you insights into what this means - at times it will get under your skin. You will be exposed to contexts where you are perceived as very rich and privileged - and vulnerable at the same time. As you will need to navigate in such circumstances, it is wise to take all precautions, advice given to you in the EMMIR context constitutes the minimum.

6.2 Health

It is also important that you discuss your travel plans with a doctor in order to get personalised preventive medication (often requiring prescriptions) and vaccinations. You might also need to go to the health authority (for example, in Germany yellow fever vaccinations are usually not done in doctor's clinics but in the Gesundheitsamt – the local health department).

A good source for up to date travel advice on any country (including health risks and vaccination requirements) are the websites of the UK government's Foreign and Commonwealth Office and the World Health Organisation at www.gov.uk/browse/abroad and www.who.int/ith/en.

Just to give an example, what follows is information regarding Yellow Fever and Malaria: in Uganda, Sudan and South Africa (as August of 2017).

UGANDA

// Yellow Fever

Country requirement: a yellow fever vaccination certificate is required from travellers arriving from countries with risk of yellow fever transmission. Yellow fever vaccine recommendation: yes

// Malaria

There is a high risk of malaria throughout the year in the whole country, including the main towns of Fort Portal, Jinja, Kampala, Kigezi and Mbale. Resistance to chloroquine and sulfadoxine-pyrimethamine are reported.

Recommended prevention: Mosquito bite prevention plus atovaquone/ proguanil, doxycycline or mefloquine chemoprophylaxis (select according to reported resistance pattern).

SUDAN

(see www.who.int/countries/sdn/en/)

// Yellow Fever

Country requirement: a yellow fever vaccination certificate is required from travellers arriving from countries with risk of yellow fever transmission. A certificate may be required from travellers departing Sudan. Yellow fever vaccine recommendation:

- Recommended for all travellers travelling to areas south of the Sahara Desert.
- Not recommended for travellers whose itineraries are limited to areas in the Sahara Desert and the city of Khartoum.

// Malaria

Malaria risk exists throughout the year in the whole country. There is a high risk of malaria in the central and southern parts of Sudan and a risk of malaria in the rest of the country. Malaria risk in Khartoum is very limited. Recommended prevention: Mosquito bite prevention plus atovaquone/ proguanil, doxycycline or mefloquine chemoprophylaxis (select according to reported resistance pattern).

SOUTH AFRICA

(see www.who.int/countries/zaf/en/)

// Yellow Fever

Country requirement: a yellow fever vaccination certificate is required from travellers arriving from countries with

risk of yellow fever transmission and for travellers having transited for more than 12 hours through an airport of a country with risk of yellow fever transmission. Yellow fever vaccine recommendation: There is no risk of yellow fever in South Africa.

// Malaria

There is a moderate risk of malaria in South Africa from September to May only in the low altitude areas of Mpumalanga and Limpopo which border Mozambique and Zimbabwe; this includes the Kruger National Park. Recommended prevention: Mosquito bite prevention plus atovaquone/ proguanil, doxycycline or mefloquine chemoprophylaxis (select according to reported resistance pattern).

Important!

Please do not risk your health and safety – plan ahead, get sound and detailed advice, discuss with fellow students and the EMMIR team if you are not sure about procedures, consult your doctor, and behave wisely! Listen to the advice of the EMMIR staff and act according to the rules given to you in the respective country. Ignoring the advice and rules does not only affect your own safety but can also have negative effects on the respective partner university and for future students.

6.3 Advice on prevention

With regard to the seven EMMIR partner countries you might be travelling to, advice will be given starting during the Intensive Phase in September, while you are preparing your internship or module related stay. Although we aim to be comprehensive, we are unable to foresee all potential risks and dangers - and crime, accidents, bad governance or other incidents may still happen in any

country, even if all precautions have been taken by you and EMMIR.

6.4 Safeguarding your work and intellectual property

Please make sure that you save all your work in a cloud or on a hard drive that you store separately from your laptop or computer. This precaution is not only important with regard to theft, but also if you lose your device or if it breaks down.

6.5 Travel and Safety

Monitor Visa and Travel Regulations. Make sure you know the conditions of your residence permit.

Although we assist you with visa procedures and residence permits starting with your admission to EMMIR, it is your individual responsibility to make sure that you have all documents in place throughout the two years. With regard to visa or residence permits: there are many actors involved (custom officers, airline staff and various other) and not all are treating you fairly or are up to date with current regulations. In other words: it may e.g. happen that you are denied travel although your legal documents including your ticket are valid. Also, the EMMIR team can not constantly monitor all changes of procedures, regulations and policies that may occur at any time in the countries that EMMIR students with various nationalities and citizenships are traveling to for modules, internships and research.

We aim to be knowledgeable and to support you as much as possible, but you have to make sure that you are aware of all regulations that matter or might matter with regard to your individual background and travel itinerary. Please use the EMMIR network to build on prior experience, but also use other sources. Check the websites of the relevant embassies and consulates regularly and

- when in doubt - consult with them and the EMMIR team.

6.6 EMMIR Assistance and its limitations

1. Whatever happens that compromises your safety and mobility, please get in touch with the EMMIR Course Director in the respective country and/or the UOL EMMIR team as soon as possible. We will look into the case and advise you as soon and as best as we can. But please also be aware that our scope is limited: e.g. UOL is unable to get in touch with the Ausländeramt in Oldenburg on weekends or in the evening and although we will provide you with individual letters to submit to German embassies and consulates, they do not permit us i.e. they make it impossible for us to consult with them on your behalf.

2. Material losses e.g. stolen laptops, cameras, phones, and other personal belongings - are not covered by your EMMIR insurance. In principle, the insurance does cover health issues related to incidents including counseling and the cost of recovery of documents (e.g. passports, credit cards).

3. It is at your discretion and cost to take out an additional travel insurance covering loss, theft or robbery of your personal property. If you do so, check carefully if the duration of your stay is in accordance with the regulations, what items are actually covered (e.g. cash), what you will need to make a claim (e.g. original receipts, police report) and how the value of stolen items would be determined (e.g. what would you receive for a three year old laptop?). You are most welcome to share your experience with EMMIR students and the EMMIR team.

4. The seven EMMIR partners assist you with finding safe and affordable accommodation for the duration of your internship and/or module with them.

Accommodation that you book on your own, namely when not following guidelines provided, is entirely at your risk.

5. We need your decisions regarding your semester 3 internship and module communicated to us in a timely manner - not least in order to provide you with safe and affordable accommodation. The deadlines will be communicated early on - failure from your side to respond to them means an unnecessary risk.

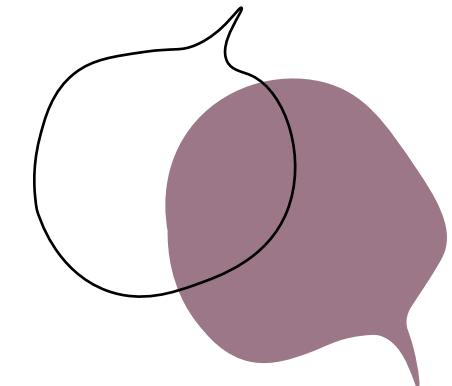
5a. A note to scholarship holders: In addition to your monthly stipend, you receive a substantial amount for travel and installation. Please expect that you will have to use these funds for these purposes: travel and installation. You are provided with extensive means to book yourself into safe accommodation and to use safe means of road and air travel. Self funded students should include financial considerations in their mobility path decision. General cost of living in a specific country might be much lower than in Europe, but if you plan to travel within the country and beyond, you will need adequate financial means to do so safely.

6. Apart from your EMMIR insurance, several of the EMMIR partner universities provide you as students with professional counseling services (free of charge).

7. If serious incidents affect your ability to work or lead to the loss of work you have already done, please consult first with the Course Director in charge. With regard to modules and internship deadlines he or she can give you an extension. With regard to your MA thesis proposal and all subsequent procedures regarding your MA thesis you need to contact the chair of the EMMIR Exam Board, please always include your supervisor in the communication.

8. Your mobility path decision is binding, BUT: if you personally should

not feel safe in a certain place/country, get in touch with the Course Director and the UOL EMMIR team and explain your concerns. Overall, we do not want EMMIR students to stay in a place where they do not feel safe and we will seek a solution together with you.



EMMIR Tip: You may want to take out your own travel insurance.

Sometimes banks or private companies can provide this for a small fee each month. However, make sure you understand what the regulations, terms, and conditions actually entail.

Most important health and safety recommendations I can make for myself:

My personal pre-EMMIR health and safety checklist:

To be able to travel for work globally, and to immerse yourself in multiple contexts, including the skill to deal autonomously with adverse situations, is a key part of the EMMIR learning experience - a soft skill preparing you for an international labour market.

- EMMIR CONSORTIUM

7. PREPARATIONS

7.1 Student Visa

EMMIR students from outside Europe will need to obtain student visas before coming to Oldenburg. It is necessary to get a visa for Germany in advance. You will have to apply for the visas necessary for study year two once your individual mobility track is laid down (not before September).

The official confirmation of your admittance to EMMIR enables you to apply for a student visa. Please note that visa application procedures might take some time (up to several months). For information related to visa requirements, you are advised to contact the relevant German Consulate or Embassy as soon as possible.

Please apply for a STUDENT VISA, not a so called Schengen Visa. Only the Student Visa allows you to receive a German residence permit in Germany and stay in Europe for the full two years of the programme. Your Residence Permit becomes invalid after an absence of 6 months from Germany. An extension of this time period may be permitted upon application, but you will need to re-apply for an extension before exiting Germany. A second appointment must be made individually with the Hochschuleservice which is the authority dealing with residence permits for students (hochschulservice@stadt-oldenburg.de)

Stadt Oldenburg, Bürger- und Ordnungsamt, Pferdemarkt 14, D-26105 Oldenburg.
Phone +49 (0) 441-235-2264.

The EMMIR team will provide the German Consulate/Embassy in your country of permanent residence (i.e. the country the admission letter is addressed to) with a letter documenting your admission to the programme and all necessary details. Furthermore, we will provide you with

advice and supporting documents which should facilitate the process, if necessary. However, please bear in mind that it is your sole responsibility to obtain a visa in time.

Apart from the letter of admission and a valid passport, you will need a proof of financial means to apply for a visa. At the moment, foreign students coming to Germany must prove that they have at least 8,640€ per year at their disposal (720€ per month) plus travel costs and tuition fees. This proof can be provided in various ways; the following forms are generally accepted:

- // You receive a scholarship from a recognised scholarship provider
- // Your parents submit documents certifying their income and financial assets.
- // A resident in Germany provides the Foreign Residents' Office a guarantee to cover your expenses.
- // A security payment is deposited into a blocked account.
- // You submit a bank guarantee

Please remember to bring all the relevant original documents to Germany (passport, degree, proof of financial means). You will need them to a) apply for your residence permit in Oldenburg and b) for visas according to your mobility track in study year two. Please find general information concerning visa application at www.auswaertiges-amt.de/en/einreiseundaufenthalt/visabestimmungen-node.

7.2 Scholarships and Participation Costs

The Consortium charges the following participation costs. For scholarship holders these costs are covered:

- // 4,500€ per semester for students from Erasmus+ Partner Countries
- // 2,250€ per semester for students from Erasmus+ Programme Countries

The participation costs cover all programme activities, health insurance, and the universities' registration and student service fees; they do not include costs for accommodation or other living expenses and travel. For accommodation and board in Oldenburg you should expect to need about 700€/month.

For more information on the participation costs and payment, please check §3 of your Student Contract.

7.3 Accommodation in Oldenburg

The responsibility of securing accommodation rests solely on the student at all partner institutions and throughout their mobility path. Partners have varying capacities to support or facilitate accommodation options but this is not to be taken for granted at any point in time during the program. In this handbook, you will find important information and suggestions regarding different options that may be available. We encourage you to actively seek what suits your needs best. All students should closely observe security advisories issues by partner institutions during their enrolment.

In the City of Oldenburg, student houses are spread all over town. You can either choose to live in a student dorm/hall or in a shared flat or independent apartment. While most of the halls are owned by the Student Service at UOL (Studentenwerk), most shared flats or apartments are in private ownership.

It is your responsibility to find a place to stay. Please be aware that there will be a shortage of rooms because in October all new courses will begin at UOL. Thus, we advise you to look for an accommodation as soon as possible. Most of our students chose to live in private accommodation with roommates or alone. Wherever you will stay, please make sure to arrange for your move-out

well before you leave with your landlord.

Student houses

If you choose to stay in a furnished room offered by the Student Service you should be prepared to live in shared apartments. Usually, single and double apartments have their own bathroom and kitchen or kitchenette, whereas in the shared flats you will find shared kitchens and bathrooms. There are no meals provided in the halls of residence. The rent for these rooms range between 200€ and 380€ per month. If you like to get an impression check the photos of the dormitories (German only) at www.studentenwerk-oldenburg.de/en/wohnen/oldenburg.html

Private accommodation

Alternatively you can look for private accommodation (rent ranges between 200€ and approx. 350€/month). Here are some examples of places where you can find private accommodation:

- // www.wg-gesucht.de/en/
- // www.zwischenmiete.de/
- // oldenburg.homecompany.de/en/index

Most of our students have had the best luck using WG-Gesucht. "WG" is an abbreviation for the German word "Wohngemeinschaft", which means shared living arrangement.

Airbnb

Airbnb is an online service enabling you to find and lease or rent short-term lodging (e.g. private rooms, vacation rentals, apartment rentals, hostel beds, or hotel rooms).

www.airbnb.de/rentals/Oldenburg

Are you ready to start EMMIR?

Hostels and Hotels

If you arrive in Oldenburg without an accommodation, you can check in at the youth hostel (Jugendherberge) or a hotel. There are a couple of hotels close to the train station, for example Hotel Sprenz, B&B, or Hotel Hermes. One night with breakfast in the hostel will cost about 25€, in the hotels starting at approx. 50€.

\ Jugendherberge Oldenburg (Youth hostel), Alexanderstraße 65, 26121 Oldenburg
www.jugendherberge.de/en/youth-hostels/oldenburg%20oldb594/Portrait
\ Boardinghaus OL, Lindenstr. 7, 2 6123 Oldenburg
www.boardinghouse-oldenburg.de
\ B&B Hotel, Alexanderstr. 1, 26121 Oldenburg
Email: oldenburg@hotelbb.com
www.hotelbb.de/en/oldenburg

7.4 Health Insurance

Insurance is granted for all EMMIR students. The insurance is specifically designed for EM students (see eacea.ec.europa.eu/sites/eacea-site/files/2017_emjmd_-annex_ix.pdf). The arrangements meet the minimum EM programme requirements for insurance coverage in all respects, for example a 24 hours multi-language emergency call centre, covering all costs for treatments necessary or medically appropriate medical evacuation in case of illness, pregnancy/childbirth and accident without retention (see eacea.ec.europa.eu/sites/eacea-site/files/2017_emjmd_-annex_ix.pdf).

The health insurance is – apart from short family visits – not valid in your home country/country of permanent residence. In all other countries, the health insurance cover is valid without further notice. Insurance will automatically be in place from your first

day of travel to Germany, costs are covered by your participation costs. UOL will close a contract for you and provide you with an insurance certificate and all necessary information regarding the cover and claim procedures.

If you have any preexisting medical conditions please make sure to bring along your medication and the respective medical prescription(s). We recommend you bring along medicines that you consider important for you, along with their respective prescriptions.

7.5 Travelling to Oldenburg

Please note: the university is located in Oldenburg (Oldb) – pronounced "Oldenburg in Oldenburg" in Lower Saxony (not to be confused with Oldenburg/Holstein).

The three nearest international airports close to Oldenburg: Bremen (50 km), Hamburg (160 km), & Hannover (170 km). You can find connections from Berlin to Oldenburg as well.

All 3 airports are well linked either by bus or by railway to the respective main stations and from there by train or bus to Oldenburg (the German train system is the Deutsche Bahn).

Upon arrival at Bremen Airport, the cheapest ways to get to Oldenburg is taking the tram (no. 6, about 15 minutes) to Bremen central



station and from there a local train to Oldenburg (30 minutes). Please check timetables and prices at deutschebahn.com/en/. Another very cheap option is FlixBus, which sells bus tickets to Oldenburg from various major cities for as low as 5€.

If you will be staying in a private flat, you should arrange your time of arrival with your landlord. If you have a place in one of the halls of residence, you need to arrive on Campus during the Student Service's office hours.

The following busses run between the central station and the university:

- // 306 direction "Universität",
- // 310 direction "Wehnen" or "Familia",
- // 324 direction "Infanterieweg" or
- // 350 direction "Westerstede".

All buses leave about four times an hour from the central bus station ZOB (on the back side of the train station "Ausgang Nord"). Get off the bus at Universität and walk down Uhlhornsweg to the campus. You can find a campus map on the next page.

7.6 Enrolment

Enrolment procedures at UOL need to be finalised in person after your arrival.

You will need to present the original documents mentioned in your admission letter (original of your university degree and passport). You will be enrolled as a student at UOL for the entire duration of EMMIR. While studying at other partner institutions, you will be on leave as a student at UOL.

7.7 Residence Permit

Within one week after your arrival in Oldenburg you will have to register with the local authorities (Bürgeramt, Pferdemarkt 14) and apply within 90 days for a residence permit that enables you to travel in the Schengen area (including all four European partner universities). Oldenburg University's

International Student Office (ISO) will provide support for this in early September. This permit entitles you to travel to Norway (see below) and apply for a residence permit there; and b) re-enter Germany at a later stage. Please note: If you plan your mobility path more than 6 months outside of Germany, you can apply for a permit supplement at the Foreign Residents' Office in order to re-enter (the residency expires otherwise automatically). Students from EU states will only have to register with the local authorities.

Mandatory documents for residence permit application:

1. Current confirmation of health insurance (will be provided by EMMIR)
2. Proof of funding (see Student Visa)
3. Copy of your passport and your passport
4. Confirmation of enrolment (will be issued by the university)
5. A fee of 100€
6. Biometric passport photograph (can be taken at the Foreign Residents' Office)

Still have questions or are confused? Try reaching out to EMMIR alumni or students from previous cohorts. Email addresses can be found on eConsort, or you can look up people on LinkedIn by searching for EMMIR, or ask questions within the inter-cohort Facebook group.

7.8 Registration in Norway

Citizens from non EU/EEA countries need a valid Schengen residence permit (issued in Oldenburg in September) to enter Norway.

During your first days in Norway, you need to apply for a study permit. You do this online. Having been granted a study permit, you will also be able to work for up to 20 hours a week while you are studying

8. STUDENT ACCOUNTS

and full-time during holidays. If you wish to spend part of semesters 3 and 4 in Norway as well, you are advised to make a decision in this matter prior to applying for the student permit, as the permit is normally valid for one year and it is costly to reapply. The permit processing fee is currently NOK 5300 (approx. 560 Euro).

Citizens from EU/EEA countries do not need a visa to enter Norway, but you are required to arrange your study permit at the local immigration office at the Stavanger Police Station within three months after your arrival in Norway.

Exemption from applying for a study permit:

// Citizens from Nordic countries (Sweden, Finland, Denmark, Iceland)

// Citizens from EU/EEA countries who plan to stay in Norway for a period shorter than 90 days.

My questions to find answers to during the first month of EMMIR:

- _____
- _____
- _____
- _____
- _____
- _____
- _____

My questions to find answers to during the first semester of EMMIR:

- _____
- _____
- _____
- _____
- _____
- _____
- _____

As an EMMIR student you have access to two different student platforms and systems. Most management and communication processes are done via the web platform eConsort (see below); in addition you are welcome to make use of the services (email, cloud storage, Stud.IP) offered by the University of Oldenburg.

8.1 eConsort (Student Website)

EMMIR uses the online platform eConsort for most management and communication purposes. You have access to your individual EMMIR Student Website, a tool that helps you to organise your courses, upload assignments, communicate with the EMMIR team, and keep your student profile up to date.

Administration

If you have questions regarding eConsort or experience difficulties please contact emmir@uol.de.

Logging in

You will be provided with a password by the administrators of this website. This password will be emailed to you. Navigate your browser to econsort.ugent.be/student_file.asp. To log in, enter your email address and password. This password is case sensitive, so be sure to enter it correctly. If you enter your credentials correctly, the system will take you to your EMMIR Student Page.

Please note: If you enter the password incorrectly three times, you will be redirected to www.ugent.be. In this case, you will have to contact the administrators of the website. They will provide you with a new password and reset

your account.

Once you are logged in, the system will take you to your main student page. Use the links on the left hand side to navigate through the page.

// Home (opens upon log in)

Here you will find all news regarding your studies, updated course syllabi, additional readings, materials, and information on events you may find interesting. You should check this section on a regular basis, in case of important news you will receive an email asking you to check your site.

// Reset password

In this section you will be able to reset your password to a more convenient one. Please do bear in mind a good password consists of alphanumeric data, and has a length of at least 8 characters. Please note that you first have to enter your original password, then enter your new password twice, and press the "Set password" button to complete this operation.

// Overview of students

In this section, you will find a list of all current EMMIR students. This list shows the names and email addresses of your fellow students. Click on the envelope icon on the right hand side to send an email directly from your standard email application. eConsort does not provide instant messaging.

// Course Selector

In this section, you will be able to select courses that compose your individual study plan. In the selector, you will find the course titles, ECTS and boxes to check/uncheck according to your

Advice from previous students: use the email list in eConsort to reach out to your fellow classmates before arriving in Oldenburg. Start a 'Cohort 9 Facebook group' for easy communication about important topics and for getting to know each other.

choice (Courses with a lock icon in front of the title are compulsory courses and cannot be unchecked). Course details can be found in the syllabi. You are only able to submit your course selector if you selected the adequate amount of ECTS. After submitting your choice, the relevant courses appear under *My courses*. Changes to your choice can only be made by the administrators.

// My courses

In this section, you will find an overview of the courses you selected. You can either view your courses for a specific semester or for the full study period. Next to the course title, you find the ECTS assigned to the course.

// Communication forms

At the bottom of the navigation bar, you will find a number of communication forms such as Banking details and Contact details. These sections should be used to provide the administrators with up to date information on your banking and contact details. At your first visit of these pages, try to fill in as much as possible, so your file is completed for the record; please make sure to update these forms as soon as any of these details change. Scholarship holders should note that a payment of the grant is only possible after they provided the coordinators with their banking information.

// Assignments

We also use eConsort for the submission of assignments. With very few exceptions you are requested to make use of the respective upload forms in order to submit all your paper work.

// Transcript

This section provides you with an overview of finished courses/modules and your grades. Please note that this is for your information only – the transcript

is not an official document. Please use Stud.IP or contact the coordinators if an official statement needs to be issued.

// Mobility path

You will have to use the various upload and feedback forms published here to provide your teachers with the requested assignments and your tentative and final choice for your second EMMIR year.

In the course of study, further forms may be published by the coordinators. In this case, you will be informed by email. Please make yourself familiar with the functions of your EMMIR Student Page; you are requested to use it and keep it updated.

8.2 UOL Student Account

In order to activate your University of Oldenburg student account, go to pw.uni-oldenburg.de and enter your username and the preliminary password, both indicated in your enrolment documents. Here, you have to do 2 things:

- a) Define a security question and answer (Sicherheitsabfrage für Passwort > Frage = Question; Antwort = Answer; > Senden = Submit)
- b) Change your password (Passwort ändern > Altes Passwort = old/preliminary password; Neues Passwort = new password; Passwort wiederholen = repeat new password > Senden = Submit)

Please note: the new password has to fulfil the following minimum requirements:

// minimum 8 characters long,
// including at least 4 letters and 1 digit;
// it cannot be the old password, nor your name, family name or registration number

Annual renewal of your password

You will be asked once a year to renew the password for your account. Four weeks

before your password expires, you will receive an email (in German language) from servicedesk@uol.de with the subject "Die Gültigkeit Ihres Passworts läuft in vier Wochen ab" ("The validity of your password expires in 4 weeks"). Once you received the message, you have to go to pw.uni-oldenburg.de and change your password within four weeks. Please note that if you do not change your password when it is requested, your account will be temporarily blocked.

Did you know?

Many European universities use the eduroam system which means that you can login with your UOL credentials, for example also at the University of Stavanger. To be able to do so, just log-in and add "@uol.de" after your username.

8.3 Internet Access

With your student account, you have access to the WIFI on the University of Oldenburg campus. In order to connect to the WIFI, you have to select the network '**eduroam**', click on "connect", and enter your username@uol.de and password. Then you will be automatically connected to the WIFI. If this does not work, you might have to download an eduroam installation programme. You find a link on the website of the IT service uol.de/itdienste/services/netzzugang/ (in German language).

You also have access to the internet via public computers you find, for example, in the university library. To login you usually have to hit the following three keys:

STRG (CTRL) / ALT / ENTF (DELETE) and enter your username and password.

8.4 Email Account

The username and password of your UOL student account also gives you access to your university email account (firstname.lastname@uol.de) at www.uol.de. Please make sure to activate your account and regularly check your pw.uni-oldenburg.de/IDMProv/jsp/login/Login.jsp;jsessionid=i-fOxkLE7kV3nfyEZ3QBpCA

emails. For example, the email reminding you to renew the password of your student account (see UOL Student Account) will be sent to this address.

8.5 Cloud Storage Service

With your student account you can also use the university's cloud storage service at cloudstorage.uni-oldenburg.de.

Before you can use the cloud storage, you have to activate your account. To do so, visit:

then enter your password, and click on "ich stimme zu" ("I agree"). With the activation, you agree that your university email address will be public within the cloud storage service. This means that other users can search for your email address, for example to share a file with you. You cannot use the cloud storage without agreeing to this.



8.6 Learning Platform Stud.IP

The learning platform Stud.IP (campus management system of UOL) is available with your student account as well. To use Stud.IP, visit elearning.uni-oldenburg.de and login with your username and password. You can switch the language to English by clicking on the little British flag in the upper right corner. Please note that not

all texts in Stud.IP are translated so far – so you might see some German terms, though you have selected the English language version.

EMMIR, so far, makes use of Stud.IP only to a limited degree – it provides some useful tools you may wish to make yourself familiar with, in addition to access to important documents. All EMMIR courses are visible in Stud.IP, which enables you to use the calendar function for example. Also, you can generate and print automatically generated enrolment certificates and transcripts of records via Stud.IP.

For your enrolment certificate:

- // go to the tab "Degree programme"
- // select the sub-tab "My studies"
- // select "My studies" in the navigation menu on the left
- // click on "Studienbescheinigungen" ("study certificates")
- // select the semester and click on "Immatrikulationsbescheinigung" ("enrolment certificates")
- // you can download a pdf with your enrolment certificate

For your transcripts of records

- // go to the tab "Degree programme"
- // select the sub-tab "My studies"
- // select "My grades" in the navigation menu on the left
- // select "Grade certificate" in the actions menu on the left side
- // click on "Generiere Bescheinigung" ("generate certificate")
- // you can download a pdf with your transcript of records

An online help tool for Stud.IP can be found at docs.studip.de/help/2.2/en/Basis.News.

9.1 General Communication

In general, emails should be addressed by both students and professors within 2 weeks. In case of an emergency, students are advised to contact the course director of their partner institution. Where the situation is not clearly connected to any specific partner institution, students are advised to contact EMMIR at Oldenburg.

9.2 Forms of Assignments

While the kinds of assignments vary according to the course designs, the partner universities have agreed on some basic standards for each kind of assignment to ensure reliability for students and the quality of EMMIR. Below you will find brief information on requirements for assignments that may be used within modules. However, this is just for informational purposes, and the syllabus assigned to your semester is binding. We advise you to contact the designated teacher of a module for details.

You may choose to perform written assignments as teamwork. Make sure to have proper arrangements with your teachers in place before you submit your work. Each individual student's contribution must be defined based on chapters, numbers of pages or other objective criteria. Potential assignments (in alphabetical order) are

Book review

A book review should reflect your ability to critically assess publications that portray your issue from a variety of perspectives or present theoretical approaches to analyse it. You are asked to give a brief description of the book, focussing on the main ideas and themes of the author, and to emphasise the major argument. Identifying the subject and scope of the book should be limited to no more than a

quarter of the review. You are required to evaluate the work through interpretation and analysis, especially with the following questions in mind:

- // What is particularly original about the book?
- // Does the book offer a significant contribution to the field?
- // Does the argument contribute to current debates, either in the public or academic sphere?
- // What are the weaknesses/strengths of the argument?
- // Does the author present a consistent account?
- // Are the sources and information given to support the argument reliable?
- // Does the result correspond to the purpose of the book as stated by the author?
- // Does the author reflect on conflicting views?
- // What issues and topics for further discussion does the work raise?
- // Questions of style and format have to be addressed as well.

This assignment might include an oral presentation of the review in class.

Oral presentation

If asked to give a presentation, for instance based on a book review or a research paper, you should manage to present main arguments of your work in the given time, usually 10 to 15 minutes. Since these presentations are designed to provide an opportunity for you to share your work and results with fellow students and teachers, you should focus on

- // a brief summary of the content/topic,
- // an outline of main arguments,
- // presenting your analysis and/or questions resulting from your study.

Portfolio

The portfolio is designed to document all assignments submitted during the semester. You are asked to record

course notes and/or comment on tasks, approaches and findings, as well as on results of class discussion. The portfolio is not to be considered an assignment in itself; rather it should help you to organise and structure your work within the given module.

Project report

A project report, assigned for instance within a module on methods or the internship module, is designed to record and to reflect on practical and/or research experience. In particular, students are expected to document the independently developed, designed and conducted research project and its results. You should demonstrate how and to which end you have tried out and applied theoretical, empirical or statistical methods. Problems you faced during your work, changes in your initial work plan/research concept and open questions should be included in the report as well.

Response paper

When assigning specific readings or other work in preparation of a class, instructors will pose questions that you have to respond to. You might be asked to present facts and details, to give your opinion on given statements or arguments, or to come up with your own questions to the author etc. (Usually, a response paper does not exceed 1,000 words).

Final papers

Final papers are designed to test your ability to apply ideas, theories or concepts that you have studied in the module to a specific question or topic. You are required to submit a written original paper/text in which you synthesise knowledge gained on a topic pertaining to migration studies. The paper should be a collection of evidence that you found in existing literature or material relevant to research,

and of your personal insights, i.e. you are asked to present your own ideas that are developed by using expert knowledge. (The length of the assigned paper may vary, but is usually between 4,000 to 6,000 words).

Partners agreed on two types of papers that you might be asked to produce: an analytical paper or an argumentative paper. Below you will find a brief explanation of both kinds of papers.

// Research Paper

Ideally, a research paper includes the answers to what is called the "4 Ws":

1. Why are you doing the research?
 - 1.1 What is the precise research question (RQ)?
 - 1.2 How did the previous literature/findings lead to this current research question?
 - 1.3 Can you (in a scholarly manner) show/prove that this RQ has not been answered and is noteworthy to answer?
2. What do you do to answer the RQ?
3. What do you discover?
4. Why is this discovery important?

Tip: You might use this 4 Ws framework to evaluate original research articles and write reaction papers by stating your scholarly opinion about how the original research articles address the 4 Ws.

// Analytical paper

Typically, the starting point for an analytical paper is a research question that leads to exploring an unresolved or unfamiliar topic. Your aim is to survey information and views expressed by professional or involved people of various fields, and to evaluate them based on your knowledge. Evidence found in existing literature or other relevant material is used to analyse an issue from one particular or various perspective(s), and to develop conclusions about the topic at hand.

// Argumentative paper

At the outset of working on an argumentative paper, you will formulate a hypothesis, i.e. you will define your stance on a specific issue that you will prove as true in the paper. You are asked to present your conclusion about a topic or theory within migration studies, connecting evidence, reliable information and reasoning in a logical manner to justify your argument. Your aim is to present your perspective and to convince the reader of your hypothesis.

// Thought paper/Reflection paper

While reading assigned texts, you should pay attention to major themes and aspects the author presents, his/her arguments and conclusions. You are expected to give a brief summary of the text, name questions that remained open to you and/or were posed for you while reading. You should point out which information presented in the texts is most important to you, as well as name puzzling aspects you consider worth future investigation. The purpose of a thought or reflection paper is to help you to organise your thoughts about readings. This work might also help you to identify topics and/or questions for final papers. Usually, a thought or reflection paper does not exceed 1,000 words.

9.3 MA Dissertation

Your MA dissertation should be based on research that is developed and conducted independently; it has to follow a clear research question. Broadly speaking, you are expected to apply the theoretical, methodological and empirical knowledge and competences acquired in the study programme; the topic and research question of the MA Dissertation should conform to the objectives of the MA. It should reflect your specialisation within the field of migration studies and/

or intercultural relations.

The topic of the MA dissertation may relate to any of the modules in the course, as long as competent examiners are available who are willing to commit themselves to supervising. Connecting the topic of your dissertation with the research project conducted during the internship is very welcome but not obligatory.

Degree Diploma

Upon completion of the programme, i.e. after the two examiners have finally assessed your MA dissertation module, you will receive a diploma, stating that you have been awarded a joint Master of Arts degree by the partner universities. The diploma is accompanied by a Transcript and a Diploma Supplement (describing the nature, level, context, content and status of studies that you followed and successfully completed as a student of EMMIR).

As a successful student, you will receive your MA Diploma during a festive event at the University of Oldenburg in early September. The winner of the EMMIR Award for the most innovative MA Thesis will be announced during the ceremony. If you are not able to attend the ceremony you may request to receive the diploma by regular mail. Preliminary diplomas can be issued from 15 August on.

Award for the most innovative thesis

The EMMIR Consortium will award a prize for the most innovative MA dissertation of each cohort. An announcement (including details and criteria) will be made available during the fourth semester.

9.4 Good Academic Practice Attendance

You are required to attend all scheduled classes, tutorials, and other forms of

meetings with teachers and/or fellow students. Teachers have to be notified in advance (i.e. no later than two hours before the appointment) in case you cannot be present at any of those occasions. You are allowed to miss a maximum of three meetings per module and semester; if you miss more classes and/or fail to notify teachers on time, you might fail the module or be asked to take an oral exam to successfully complete a module. Teachers may decide to oblige you to sign attendance sheets.

Plagiarism

We want you to present your own learning and research efforts. Your work has to reflect the outcomes of your learning. The deliberate use of someone else's language, ideas or other original (i.e. not common-knowledge) material without acknowledging its source is considered plagiarism. Such sources include texts published in print or online, manuscripts and the work of other student writers. Therefore, we will not accept any written assignment that fails to identify sources for your analysis that do not represent results of your own research.

If you submit written work using unauthorised or unidentified materials, your performance in the examination concerned will be rated as "failed". In particularly serious or repeated cases of plagiarism, students will be suspended from the EMMIR programme by the Consortium Committee. The EMMIR degree is then conclusively failed. Please note that you are always required to submit soft copies of your assignments and that the EMMIR consortium makes use of software tools that make it very easy to spot plagiarism!

Discrimination

EMMIR has a high respect for the individual diversity of its students

and scholars. EMMIR participants are diverse in nationality, ethnicity, gender, sexual orientation, religion and class. Our Anti-Discrimination Policy is the basis for working together towards the realisation of an atmosphere of equal opportunities, including the use of an inclusive language, and the elimination of discrimination. Should you feel being discriminated against at any point in your studies and against whatever background by fellow students, teachers or other staff, please make use of the local structures at partner institutions or get in contact with the EMMIR team.

9.5 Style Guides

There are a lot of different style guides for writing papers and citing sources in English language. The most common are, for example, MLA style, APA style, and Harvard style. You are free to choose which one you want to use for your papers and theses, but you have to make sure that, once you chose, you have to stick to one style for the whole text.

You can find information on style guides for example at:
// MLA style: owl.english.purdue.edu/owl/resource/747/01/
// APA style: owl.english.purdue.edu/owl/resource/560/01/
// Harvard style: guides.library.uwa.edu.au/friendly.php?s=harvard

For a guide on formatting an academic paper (such as when to indent, what to do with long quotes, and how to justify your paragraphs) please refer to Jorgen Carling's 'Anatomy of an Academic Paper' which can be found at
www.jorgencarling.org

UOL provides you at least two software options (Endnote & citavi) that can assist you with the citations. We strongly recommend and encourage the usage of one of these software. See the following tutorials and see how easy and practical these are. Endnote: <http://www.youtube.com/watch?v=InqPjjKwEPk>
Citavi: <http://www.youtube.com/watch?v=0Fpf0tX29TM>

9.6 Grading Scale

Most of your module assignments will be marked by the supervising examiners in charge according to the scale below.

A = An excellent performance, clearly outstanding. The candidate demonstrates excellent judgement and a high degree of independent thinking.

B = A very good performance. The candidate demonstrates sound judgement and a good degree of independent thinking.

C = A good performance in most areas. The candidate demonstrates a reasonable degree of judgement and independent thinking in the most important areas.

D = A satisfactory performance, but with significant shortcomings. The candidate demonstrates a limited degree of judgement and independent thinking.

E = A performance sufficient to warrant a passing grade, but with serious flaws, errors and shortcomings. The candidate demonstrates a very limited degree of judgement and independent thinking.

F = A performance that does not meet the minimum academic criteria. The candidate demonstrates an absence of both judgement and independent thinking.

A requirement is deemed to have been met if it is given a grade of at least "E". Grading should be completed no later than six weeks after the deadline for the work submitted.

If the requirements for a particular module consist of several parts, the grade for one module will be generated as the weighted average of all grades obtained in the module. The allocation of grades and weighting will be announced at the beginning of each module.

A grading grid that is used by teachers in EMMIR to assess your assignments will be available via eConsort from early September on.

Feedback on Assignments

You have the right to receive qualitative feedback for your assignments. Feedback can be given in oral or written form. Usually, feedback should be given within six weeks after the submission of an assignment. Please bear in mind that there are different traditions of giving feedback at different universities. **Contact your teacher directly if you wish for more feedback.** If a particular teacher does not answer your feedback request, it usually helps to include the EMMIR team at the University of Oldenburg in your communication with the relevant teacher.

9.7 Appeals

All your assignments – apart from the MA Dissertation – will be graded by one teacher only as laid down in the Study and Exam Regulations. If you have the feeling that a grade is "based on false information, that general grading principles were not followed or that the examiner was guided by irrelevant considerations", please check §25 of the Regulations for further information on appeals (you will find this document on your student website).

9.8 Student Contract

As a student of EMMIR, you will sign a specific student contract with the EMMIR coordinator, in which terms and conditions are laid down. The contract covers agreements regarding the curriculum, the participation costs, and reasons for exclusion as well as dispute settlement. The contract will be signed during the IP at the University of Oldenburg.

9.9 Study and Exam Regulations

In the Study and Exam Regulations you will find all relevant aspects concerning the programme. Here you will also find specifications on how the assessment or grading will be done (EMMIR grading system is following Bologna criteria). The document is binding for all EMMIR students and teachers and should be used as reference while studying EMMIR. The document can be found at the EMMIR website at www.emmir.org/important-documents.

9.10 Some EACEA Rules for scholarship holders

- Scholarship holders spending part of their EMMIR course in their country of residence are not entitled to benefit from the monthly subsistence allowance for this period.
- The monthly subsistence allowance is not given to scholarship holders from a Partner Country for the EMMIR study periods exceeding three months (indicatively the equivalent of 15 ECTS credits) spent in any Partner Country.
- Scholarship holders (from both Programme and Partner Countries) can spend a learning/training/research/fieldwork period of the study programme in Programme Countries represented in the Consortium.

- An EMMIR scholarship holder may receive additional funding for study/research as long as these are not from other EU funding sources/programmes.

10.1 Studentcard

Your student card integrates all the key functions you need on campus. This card has been newly introduced on campus so it is very important you become familiar with its functions. Please refer to the University of Oldenburg website for all the details:

<https://uol.de/en/students/campuscard/>.

Please read thoroughly every section.

You will need to upload a photo in order for it to be used as your semester public transport pass. Upload the photo via StudIP portal as indicated in the link above.

You will receive this card after the official start of the Winter Semester (1st October 2019) by post at your registered address. Some of the card functions include:

- Student ID
- Semester public transport pass
- Library card (see details in library)
- Studentenwerk payment feature
- Locking functionality for lockers and wardrobes

The information and specificities regarding the coverage and area in which you can travel for free with your student card is available only in German in the link: <https://asta-oldenburg.de/landesweites-semesterticket/>. We will give you information in English during the Intensive Phase.

10.2 Rundfunkbeitrag (broadcast licence fee)

The Rundfunkbeitrag is a mandatory fee (17.50€/month) that has to be paid for each household in Germany. Approx. one week after you registered with the local authorities, you will get a letter informing you about this fee. There are two options:

\ One, you live in a shared flat and someone already pays this fee. In

this case, you just have to let the Beitragsservice, who is responsible for collecting the fee, know and provide them with the registration number.

\ Two, you live alone or in a flat in which the fee is not paid yet. In this case you have to register (e.g. online at rundfunkbeitrag.de/buergerinnen_und_buerger/formulare/anmelden/index_ger.html) and pay the fee.

10.3 Conference Participation

The Consortium strongly encourages you to present your work at academic conferences, workshops or similar events. Therefore students who successfully submit abstracts to such events and who are invited to present may request the EMMIR Consortium to contribute to the related travel and other necessary expenses. This is primarily available for self-funded students and is limited to events where no other forms of sponsorship are available.

Provided the EMMIR budget allows for this, up to 1,000€ per person will be made available. These funds may be requested for one or several events, but will not exceed 1,000€ per person. The funds will also not exceed 80% of the necessary expenses.

You have to declare that you receive no other form of sponsorship for the event resp. inform the Consortium Committee about the amount received from other sources. When requesting the funds, you will have to submit the abstract and the invitation. After the event, you will also have to submit the original bills/receipts for the expenses, the full paper presented and a report detailing how the participation contributed to your study focus and specialisation. Please send your detailed application to claudia.rosam@uol.de.

10.4 Reference Letters

A general reference letter is available at the EMMIR office. This letter confirms that you are an EMMIR student and can be issued within one week. For an academic reference, please get in touch with the respective EMMIR teaching staff.

10.5 Self-Study

EMMIR relies on a considerable amount of time and motivation for directed reading and self-studies, both considered core dimensions of graduate study. One of the key resources is the university library in Oldenburg. During the IP, you will be made familiar with the lending conditions.

10.6 MA Dissertation Database

Students have access to a database of previous EMMIR theses via our Cloud Storage. Details to access this will be provided upon request.

10.7 Complaint Procedures

As a student, you may raise a complaint either before, during or after your study period. You are advised to follow the procedures outlined in a document that you receive as an attachment to your student contract.

10.8 Drop Out

In case you want to discontinue your studies, you must give a written notice to the EMMIR Consortium Committee via the local Course Director without delay. Please note that the participation costs will not be refunded for the semester during which you discontinue your studies. For further information on discontinuing or interrupting your studies (for example in case of pregnancy), please check §2 of the Student Contract.

You will be excluded from EMMIR:

- // in the case of repeated non-attendance of a course (lectures, practical sessions, field trips, informative and official meetings) which you cannot justify with medical certificates or for which advance permission has not been granted by the module coordinator responsible,
- // if you fail to validate a year of study,
- // if you are the subject of disciplinary measures leading to your exclusion from one of the EMMIR Partner Universities,
- // if you are the subject of legal prosecutions that prevent you from attending the EMMIR programme

Please check §5 of the Student Contract for further information on exclusion from EMMIR and the consequences for funding and fees.

10.9 Departure

Upon exclusion or the decision to discontinue your studies, you shall in due time and before your departure pay for the following:

- // the rent of your accommodation for the month of the day of your drop out,
- // the bank fees corresponding to your accommodation insurance for the month of the day of your drop out,
- // the bank fees to pay for your bank account and your visa card for the year of the day of your drop out,
- // the remaining tuition fees for the EMMIR programme.

10.10 Exmatriculation

After you handed in your MA dissertation in your fourth semester, you will stay registered as a student until the end of the semester (30 Sep.). After that, you will be automatically exmatriculated.

10.11 Academic Brainstorming

My academic expectations for EMMIR:

My self-identified best-practices and learning methods:

My academic areas-for-improvement:

My personal goals for the next two years:

11. FIRST STEPS IN... OLDENBURG

11.1 Oldenburg Organisational Issues

For information on the residence permit and registration, accommodation in Oldenburg, travelling to and getting around in Oldenburg, please check Chapter 7: *Preparations*.

Health Facilities

// Life threatening situations

In life threatening situations, call the Emergency Fire and Medical Services. The number is 112 all over Europe. This number is only for real emergencies. It is absolutely reliable and they provide their services to everybody in need. The cost will eventually be billed to your health insurance by them.

// Other medical emergency

In case you feel you need immediate medical attention for a health problem outside regular hours, call the Emergency medical services:

Notdienstpraxis

Auguststr. 16

phone 116 117

notdienstpraxis-oldenburg.de

They are open in the evening and during weekends, please check their website for the actual hours and their services (in German only). During the night, they will answer the phone and arrange for a doctor to visit you at home if deemed necessary. They also provide information on how to access e.g. a dentist. Services of the Notdienstpraxis are covered by the health insurance provided by EMMIR and will be billed directly to the insurance.

// Access to hospitals

There are three main hospitals in Oldenburg - admission to hospitals is based on doctors' referrals. If necessary, the Notdienstpraxis - which is adjacent to

the Evangelisches Krankenhaus - will also refer you.

Evangelisches Krankenhaus
Steinweg 13-17
26122 Oldenburg

Pius-Hospital
Georgstrasse 12
26121 Oldenburg

Klinikum Oldenburg
Rahel-Straus-Strasse 10
26133 Oldenburg

// More info on health service

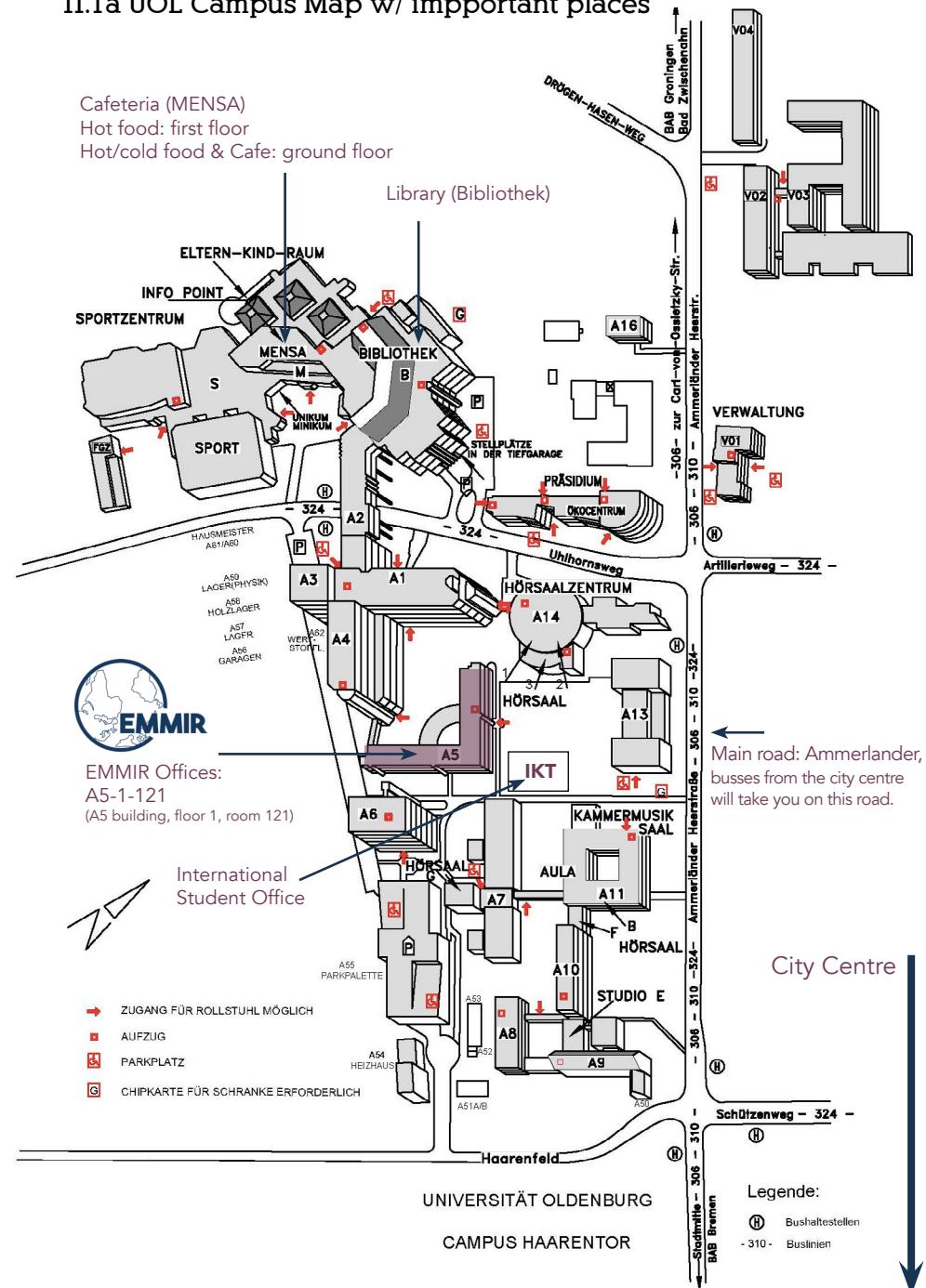
With your health insurance documents, you will be provided with specific information about coverage and the related procedures. Please read this carefully. For more information, please consult with your fellow students and use the inter-cohort-communication to access students' experiences and perspectives.

In case you should encounter any difficulties with the insurance, please contact the EMMIR administrator and provide her with detailed information and pertinent documents. If possible, she will support your claim. To do so, no info on the actual health problem will be asked for. It is entirely your choice which doctor you consult in case of a health problem. We recommend the following doctor and dentist because of good experience with international guests in the past and because of easy access (clinic on campus):

General practitioner
Marie-Louise Teigeler
Uhlhornsweg 99
22129 Oldenburg
+49 441 77447

11.1a UOL Campus Map w/ important places

Cafeteria (MENSA)
Hot food: first floor
Hot/cold food & Cafe: ground floor



Dentist
Dr. Hartmut Gerhardt
Uhlhornsweg 99B
26129 Oldenburg
+49 441 26443

In general, doctors make appointments for consultation on weekdays between 8.00 and 17.00. On Wednesday afternoons, clinics are usually closed.

If you urgently need a dentist, you may also call the Emergency Medical Service (Notfallpraxis) to find out which dentist to contact.

Banking

After you have received your registration, you can open your bank account, for example at a bank such as LzO. Since you will be highly mobile we strongly recommend you download the user-friendly "Sparkasse" and "pushTAN" apps in your mobile phone. Both are free of charge and will allow you to perform online banking transactions. In the past, students that have lost or damaged their bank cards were able to access their funds because of these apps, avoiding further complications. The employees at the bank can help you to get it all set! Previous students have also had good experiences using the online bank "N26".

EMMIR at UOL

Please check Chapter 2 for contact persons at UOL and Chapter 5.6 for information on the enrolment at UOL.

Orientations Days and Other Events

At the beginning of the Intensive Phase (IP), the team of the International Student Office will assist you with organisational formalities and help you to get settled in UOL. This phase serves to familiarise you with the University: it consists of several activities and information sessions. There are some important formalities during

your first week (registration with the city authorities, library etc.). The programme is included in the IP schedule.

Access to University Facilities

UOL offers various facilities, services and activities for students please check the university website and feel free to email contact persons appointed for any given service.

// University Library

The library has different opening hours during the semester and you can get support at the help desk inside the library. There is a special "EMMIR" book selection on Migration Studies, for assistance refer to the librarians.

// Canteen

From Monday to Friday, you can have lunch at the Mensa (canteen), where a wide selection of inexpensive, freshly prepared food is offered. Every day, there is a range of food at different price levels as well as choices for vegetarians and vegans.

// Sports facilities

The university sports facilities are open for all students. You will find a swimming pool and a sauna, a work-out area, different gyms, tennis courts, beach volleyball fields and many other activities. Most courses and activities are free of charge, though you will have to apply in advance for some of the courses on offer. Especially in the evenings, you may be asked to present your student card. Information on sports courses (German only) can be found at uol.de/hochschulsport.

// Counselling Centre

If you experience problems (e.g. homesickness, feeling of sadness or loneliness, difficulties with your parents or partner, self-doubt or anxiety,

psychosomatic problems, fear of an examination or assignment or learning problems), you can come to the Counselling Centre anytime to talk with one of the counsellors. No problem is too big or too small.

Workshops and seminars offered by the Counselling Centre are generally directed at both German and international students, but there are some workshops that are specially designed to meet the needs of international students. Counselling is confidential and free to students. If you want to make an appointment for a counselling session, please contact the office by phone or email.

Contact and office hours (walk-in hours):
Monday 8.30-10.30 and

Thursday 15:00-17:00
Office A12 (Student Service Center), third floor
+49 441 7984400
pbs@sw-ol.de
<http://www.studentenwerk-oldenburg.de/de/beratung/psychologische-beratung/pbs-oldenburg.html> (German only, but an English leaflet is on display at the EMMIR offices).

// Counselling Centre for Sexualised Violence (conTakt)

In addition to the general counselling centre and based on the university guidelines against sexual discrimination and violence, there has been a centre has been established that deals particularly with sexualized violence and harassment between fellow students but as well between students and teachers/staff. ConTakt does counselling either via email, phone or face to face. Counselling services are confidential and free of charge.

If you feel discriminated against or if you need assistance or information, do

not hesitate to contact conTakt at beratungsstelle@uni-oldenburg.de or +49 441 7982776 (Thursdays, 8.30-10.00).

8.4 Internship Possibilities in Germany

In Germany, there is a variety of national and international governmental and non-governmental organisations active in the field of migration and intercultural relations. *The EMMIR team will provide their support to find an internship placement that fits your interest and specialization profile.* For doing an internship in Germany, you will usually need good command of German.

11.2 Stavanger

Organisational Issues

For information on the residence permit and registration, please check Chapter 5.8.

Accommodation in Stavanger

SIS housing is owned and operated by the Student Welfare Organisation in Stavanger, and international students are given priority for a single room in the student dormitories. The prices vary between NOK 3000-5500 (315-575 EUR) per month. The rooms are modestly furnished with a bed, desk and wardrobe. Electricity and broadband internet connection is included. You may need to buy your own Wi-Fi router. You will need to provide your own kitchen and cooking utensils, your own duvet, pillow and towels. In order to apply for student housing, you submit an online application form by 1 November for the spring semester (January – June). The link to the application form will be sent in an email during the autumn semester.

Many EMMIR students chose to live together off-campus in private housing, and prices vary greatly. For private accommodation, the best location would be near the city centre.

Getting Around / Transport

The airport of Stavanger, Sola, is situated 15 km from downtown Stavanger. The airport offers daily connections to various airports in Europe, such as London, Copenhagen and Amsterdam. In addition, there are frequent departures to Norwegian cities such as Oslo, Bergen, Trondheim, and Kristiansand. More information and schedules are available on Avinor's website (see avinor.no/en/airport/stavanger-airport).

There are airport busses between Sola International Airport, UiS Campus/

Madlakrossen and Stavanger city centre every 20 minutes.

Stavanger Railway Station located in downtown Stavanger, next to the bus terminal Byterminalen, offers daily long distance connections by train to Kristiansand (3 hours) and the capital city of Oslo (8 hours) and local connections to Sandnes, Bryne and Egersund (see www.nsb.no/en/frontpage).

NorWay Bussekspres offers frequent departures between Stavanger – Bergen and Stavanger – Oslo (see norway.no/en-US).

Health Facilities

Staying in Norway for a short period, you will not be able to choose your own general practitioner (fastlege). If you need to see a doctor, you can contact the private clinic

Forusakutten-Colibri Medical,
Olav V's gate 11
4005 Stavanger
+47 52 69 69 69

Stavanger emergency medical centre (Legevakten) is open 24 hours a day for everyone who needs immediate help.

Visiting address:
Armauer Hansens vei 30
(next to the hospital)
+47 51 51 02 02.

You call 113 when life or health is at risk.

Dental Care

The dental system in Norway is made up of private and National Health Dentists. The government sets the cost of treatment by National Health Dentists and a price list is available from each dental office. Dentists in private practice set their own prices. In general, a visit to the dentist in Norway is expensive.

EMMIR at UiS

For a detailed guide to being an international student in Stavanger, please check uis.no/studies/practical-information/student-life/.

Important Contact Persons

Please do not hesitate to contact

Mona Osterhus
Study coordinator at UiS
mona.osterhus@uis.no
+47 51 83 35 33
Office: Hulda Garborgs hus R220

You may also contact Professor Nils Olav Østrem (nils.o.ostrem@uis.no)

Orientations Days and Other Events

At the beginning of the semester, UiS offers orientation days to help you settle into life both at UiS and in Norway. Sessions will include information concerning academic and practical issues as well as social events, information about the town, region, health system, residence permit etc.

Access to University Facilities

// Computer and Internet

UiS provides wireless connections in all campus buildings, as well as stationary computers and printers in the Arne Rettedal building. Printing is free of charge and paper can be requested at the Student Information Desk at the main entrance of the Arne Rettedal Building.

// Library

Library cards are issued at the front desk when you present a valid ID, such as your student card (will be issued during Orientation Days) (see uis.no/library/).

// SIS (Student Welfare Service)

SIS offers accommodation, cafeterias, a

bookshop and a sports centre. SIS gives financial grants to several cultural student organisations and athletic clubs. They also offer counselling services and support social activities for students including special events for international students (see studentensbeste.no/english/).

Internship Possibilities in Norway

- Centre for Intercultural Communication (SIK): The Centre for Intercultural Communication is an independent centre for research, teaching and commissioned work, located in Stavanger, Norway. SIK researchers work on issues that can roughly be divided into four thematic groups:

// Teaching and research related to intercultural communication

// Consultancy work on multicultural and diversity issues within the Norwegian context

// Development work, both concerning organisational and institutional development

// Peace and reconciliation after local or regional conflict

The centre has a particular geographical focus on the French-speaking parts of Africa, but it also does commissioned work and research in other parts of Africa, South/East Asia, Latin-America and in Norway.

SIK is a supportive institution concerning the Internship arrangements for international students. Work at SIK can be combined with activities with other local/regional associated partners. You may be invited to join the SIK team in activities mentioned above as part of your internship obligations. You will also be included in various centre activities and have a chance to experience the dynamic work in a research-based organisation. In addition to tutoring during the internship,

SIK may also be involved in tutoring you while writing you MA dissertation.

- IMER Bergen, International Migration and Ethnic Relations: IMER Bergen is a multidisciplinary research unit at Uni Rokkansenteret (see rokkan.uni.no) and the University of Bergen (see uib.no). The aim of IMER Bergen is to contribute to research-based knowledge about international migration, not least related to European countries, including the consequences of immigration and emigration for societies. IMER Bergen started as a unit at the University of Bergen in 1996, and has since then been an important contributor, both nationally and internationally, to the IMER research field.

IMER Bergen is a supportive institution concerning the Internship arrangements for international students. Work at IMER Bergen can be combined with activities with other local/regional associated partners. You may be invited to join the IMER Bergen team in activities mentioned above as part of your internship obligations. You will also be included in various centre activities and have a chance to experience the dynamic work in a research-based organisation.

11.3 Ceske Budejovice Organisational Issues

Residence Permit and Registration
Third-country nationals subject to a visa requirement can stay in the Czech Republic without a visa for a period of max. 3 months under the condition that they are in possession of a valid travel document and a valid residence permit issued by a Schengen State. If you intend to reside in the Czech Republic for more than 3 months, you can

request the issuance of a certificate of temporary residence.

Foreigners residing in the Czech Republic are obliged to report the beginning, place and estimated duration of their residence at the appropriate Foreign Police Department of Regional Police.

Directorate:
Odbor cizinecke policie
Prazska tr. 23
370 74 Ceske Budejovice
sekrscpp@mvcr.cz

Citizens of the European Union, Iceland, Norway, Liechtenstein and Switzerland are obliged to report to the police the place of their stay in the Czech Republic within 30 days, provided the intended length of stay exceeds 30 days.

We advise you to get in contact with the local EMMIR course administrators or course director to find out about the requirements well before your planned departure to the Czech Republic.

Accommodation in Ceske Budejovice
At USB, student accommodation is provided in student residences (approx.

90-100€/month). Almost all rooms (mostly double rooms; extra fee for private rooms) were recently restored and are connected to the computer network and the internet. International students are asked to fill in the official form requesting the accommodation in dorms (see <http://www.jcu.cz/about-the-university/facilities-and-services/halls-of-residence-1>).

Ceske... what?! If you're Czech language skills are a bit rusty, you may have trouble pronouncing the name of this small town... České Budějovice is pronounced "Cheskee Bood-yay-oh-vitseh". Good luck!

It is advised to contact the local EMMIR course administrator ahead of time. The deadline for the application is usually the end of June (for the fall semester). Alternatively, you can find accommodation in newly built private dorms situated close to the university. One option is Koleje Pedagog (kolejepedagog.cz) that is situated next to the main campus. A single room costs approx. 220 EUR. The flats usually consist of two single rooms, a kitchen and a bathroom.

Accommodation in Prague

In case that you are willing to do your internship in Prague, you can rent a flat or stay in student residences of universities that are located there (during summer period). Any assistance needed will be provided by the local EMMIR course administrators.

Useful links: czech-properties.cz/ & student-room-flat.com/

Getting around / Transport

You can travel in Ceske Budejovice via bus and tram (zone 01). Whenever you cross a zone boundary, you have to pay for an additional zone. Tickets are valid

on all means of public transport in Ceske Budejovice and the surrounding area. You can use the same ticket for a journey that involves trips by bus and tram. You can buy tickets from:

// ticket machines at stations: these very sophisticated (and slightly confusing) machines offer a great variety of tickets and they accept only coins

// most tobacconists ("tabak", "trafika"): however, not all of them sell tickets (those who do usually have a sign with the logo at the door)

// a driver: a slightly more expensive way

All tickets have to be stamped in the bus right after getting in. Tickets cost approx. 0.50 to 0.61 EUR. The journey from the city centre to the halls of residence takes about 20 minutes.

A cheaper option is a pre-paid ticket. You need to fill in a request for this ticket and provide a confirmation of study issued by the study department and a photo. Pre-paid ticket offices are:

// Mercury centrum – Nadrazni 1759

// Sidliste Sumava – J. Opletala 29

// Sidliste Vltava – final public transport stop, Otavská 27

// Sidliste Maj – final public transport stop, Antonina Barcalá 53

The distance between Ceske Budejovice and Prague is approx. 160 km. You can use trains or buses to travel within the Czech Republic. Train tickets are available to buy from ticket counters at railway stations. However, it is advisable to reserve a seat for fast trains (e.g. SC, IC/EC) in advance (see [cd.cz/en/](#)). The Student Agency buses provide service on board and frequent connections between cities and larger towns (e.g. between Ceske Budejovice and Prague, taking approx. 2.5 hours and costing approx. 6.50 EUR). It is advisable to make a reservation in advance (in the office or at [studentagency.eu/en/](#)). You can avail

student discount from student agency buses after you receive your ID-card from university.

For information on public transport, see [jizdnirady.idnes.cz](#)

Health Facilities

Public hospital:

Nemocnice Ceske Budejovice
[nemcb.cz](#)

Bozeny Nemcové 585/54
387 54 Ceske Budejovice
+420 387 871 111

Policlinic (Health centre):

Poliklinika Jih – Medipoint s.r.o.
[medipoint.cz](#)

Matice Skolske 1786/1
370 01 Ceske Budejovice
+420 387 314 462

In case of an emergency, you can call the Emergency Fire and Medical Service. The number is 112 all over the Czech Republic. Please note that this is only for real emergencies and you could be asked to pay for the service if called unnecessarily. You will be provided with up-to-date details after your arrival to the Czech Republic (specialised care, fees, medicines etc.).

EMMIR at USB

Important Contact Persons

For issues related to your study in the Czech Republic, please contact:

Ing. Karolína Svobodová
Department of Science and Int'l Relations
Faculty of Education
USB in České Budějovice
Jeronýmova 10, 371 15 České
Budějovice, Czech Republic
T/ +420 387 773 048
E/ svobodova@pf.jcu.cz

Also, please do not hesitate to ask Salim Murad (2salim.m@gmail.com) for help.

Orientation Days and Other Events

The International Student Club organizes orientation days for new Erasmus/Erasmus Mundus students, helps international students with organisational matters and all the paper work, organizes activities throughout the semester and provides student mentors to assist you. Also, it is one of the main meeting spots for students to get to know other international students studying at USB.

Access to University Facilities

// Identification card – Student card

Two types of Identity cards are provided by USB: the University ID card and the International Student Identification Card (ISIC). The card identifies the user and gives access to certain services (mensa, libraries, computer study rooms, printing, copying etc.). The identification card is issued on the basis of a submitted application form. You will be provided with up-to-date information on the process after your arrival at USB. The ISIC card is only advisable if you stay longer at USB (it is more expensive and expires the time you leave the Czech Republic).

// Computer/Internet access

After your arrival, you will receive your account details. With the username and password, you can log in on the university website to check your mail account. With your authorisation, you may use all public computers on campus as well as wire and wireless internet accesses. You can also use your Eduroam account (from UOL) to access internet at the campus.

// Canteen

The main canteen with various options can be found on campus next to the hall of residence K1. Other canteens are in the Faculty of Health and Social Studies and Faculty of Theology and in the hospital. You can order your meals

either via internet or at the terminal on the ground floor of the main canteen. Lunch options include fat-free, sugar-free or gluten-free meals. Meals cost approx. 0.50 to 1 EUR.

Breakfast is served from 7.00 to 8.30, lunch is served from 11.00 to 14.30 and dinner is served from 17.30 to 19.00.

// Printing, Copying, Scanning
You can print, copy and scan at "Bobik", the academic library or in the computer labs of various faculties. You can charge your ISIC/JU card for printing and copying at "Bobik".

// Library

You have access to the main part of the library with the ISIC/JU card. You can return your books at the front desk of the library or 24/7 in the box next to the entrance from the car park. There is wireless connection throughout the building.

The USB library is not very well equipped with books on migration topics but you can order a book from other libraries in the Czech Republic through the USB library. Please check the websites <http://www.lib.jcu.cz/catalogues-and-lists/catalogues-and-lists> and <http://www.lib.jcu.cz/librart-services>.

Registered students have also access to online databases (at the university premises). You can check the list of databases at lib.jcu.cz/?set_language=en. Relevant libraries:

- National Library of the Czech Republic (the registration fee is approx. 4 EUR; please see [aleph.nkp.cz/F/?func=file&file_name=find-b&local_base=nkc&CON_LNG=ENG](http://nkp.cz/F/?func=file&file_name=find-b&local_base=nkc&CON_LNG=ENG))
- Multicultural Centre in Prague (the registration fee is approx. 4 EUR; see mkc.cz/en/about)
- UNCHR in Prague (see unhcr.org).

- IOM in Prague (see iom.cz/publications)

Internship Possibilities in Czechia

You have two options:

First, you can spend all 300 hours in one organisation, but only few organisations are able to accept non-Czech speaking students for an internship of this duration – IOM, UNHCR, People in Need. These organisations usually need to know well in advance when you want to do your internship and require a more official selection process (i.e. we cannot guarantee that your application will be successful).

Second, you can do your internship in several organisations. This way, you can get practical experience on more levels and get to know the Czech 'system' very well. You can gather the data for your research from different resources – intergovernmental, governmental, non-governmental, regional etc. (e.g. if you are interested in refugee issue – UNHCR, Organisation for Aid to Refugees, asylum facilities of the Ministry of Interior).

The following organisations are associate partners or confirmed that they are willing to offer internships:

UNHCR: Activities of the UNHCR Office in Prague are basically divided into two sections: the legal section and the public relations section. The legal section is responsible, for example, for the cooperation on the asylum procedures with institutions in charge and is involved in debates on legislative proposals or relevant agreements. As well, the staff of this section monitors individual cases and issues statements and supports integration programmes and social and legal counselling through the cooperation with numerous NGOs and universities. The main task of the PR section is the dissemination of

information on refugees, asylum seekers and the role of the UNHCR. In order to raise general public awareness in this field, the UNHCR organises public lectures and seminars for schools, publishes brochures, publications and manuals, as well as coordinates trainings of specialists (see unhcr.org/ceu/).

IOM: The International Organisation for Migration in Prague is quite a small office with a focus mainly on influencing the migration policies in the Czech Republic – they are not working in the field. Another aim is to disseminate information on migration, integration etc. IOM in Prague organises summer schools on migration, seminars and conferences, and publishes reports and researches. Depending on the situation and ongoing projects, trainees usually do the office work. However, you could possibly propose your research project and, if approved, do it within IOM (see iom.cz/home).

Foreign Nationals Integration Support Centre, South Bohemia: The Centre is run by the Ministry of Interior and offers free services for foreigners, for example Czech language courses, legal counselling, PC courses, lectures and debates with specialists focusing on socio-cultural orientation, the possibility to visit the library etc. Besides these activities, there are educational events and programmes: seminars and lectures at primary and secondary schools, multicultural evenings or conferences.

At the Centre, internships can take 4 weeks at most and activities occur occasionally. Trainees can participate in activities of the Centre (attend courses, lectures etc.) and also be present during the counselling. Unfortunately, students cannot be actively involved in preparing courses and other activities (see <http://www.integracnicentra.cz/?lang=en>).

www.integracnicentra.cz/?lang=en).

InBaze Berkat: "InBaze offers education, consultancy services, programmes for children and families, multicultural groups, evenings with lectures, services of social enterprise, stays in the community centre Rakovice in Southern Bohemia and possibility to be engaged as a volunteer. The InBaze community centre's mission is to assist migrants who face a hard situation in life and create an open and safe place where people coming from different cultures can meet and learn to know each other."

The internship offer is similar to the one of the Foreign Nationals Integration Support Centre, at an NGO. Students can participate in occasional activities or meet migrants in the special focus groups. Speaking Russian is an advantage, because the majority of migrants speak Russian, but it is not a condition. There is also the possibility to learn how the social enterprise "Ethnocatering" works (see inbaze.cz/en/).

Further organisations

// People in Need (see clovekvtisni.cz/en)
 // Forum 2000 (see forum2000.cz)
 // JILORO and V.I.P (the low-threshold centers for children in Ceske Budejovice)
 // Salesian Youth Centre in Ceske Budejovice (see sasmcb.cz/wp-content/download/SaSM_EN.pdf)
 // Organisation for Aid to Refugees (see opu.cz/en/)
 // Association for Integration and Migration (see migrace.com/)
 // Counseling Centre for Integration (see p-p-i.cz/)
 // Multicultural Centre in Prague (see mkc.cz/en/about)
 // Counseling and Information Centre for Young Migrants (see meta-ops.cz/en/work-experience-and-internships)
 // Association of Citizens Assisting Emigrants (see soze.cz/)

// Refugee Facilities Administration of the Ministry of Interior of the Czech Republic (see suz.cz/default.aspx)

// South Bohemia Region Authority (see kraj-jihocesky.cz/)

// Političtí vězni.cz (Political Prisoners.eu) <http://www.politicalprisoners.eu/>

// International Organization for Migration InBaze

// Romea <http://www.romea.cz/en/>
 Sladovna Písek o.p.s. Gallery <https://www.sladovna.cz/en>

11.4 Mbarara

Organisational Issues

Residence Permit and Registration

As a student, you will get a visa valid for three months at the airport or any border of entry. The fee is approx. 100 EUR. You have the option to apply for an East-African visa at the same cost (please check the specific requirements beforehand). If you want to extend the visa after three months, you are required to apply for a student visa valid for one year at the Internal Affairs Ministry, which has a Regional Office in Mbarara.

On arrival in Uganda, an international certificate of vaccination for yellow fever will be requested. The same document is also requested when leaving Uganda. We advise you to get in contact with the local EMMIR course administrators or course director to find out about the requirements well before your planned departure to Uganda.

Accommodation in Mbarara

The university has a guest house where you can stay for approx. 5€/day including electricity and water, although water and electricity may be irregularly supplied. There are hostels in Mbarara Municipality for student accommodation. They are, however, more expensive choices for shorter stays.

Getting around / Transport

Mbarara University is located about 0,5 km from the town centre and therefore it is within walking distance. For longer distances, you can use 'special hire' (i.e. taxis). When travelling between Mbarara and Kampala City (286 km), the common means of transport is the use of small buses (Matatu) and big ones (Trinity company, etc). Bus fares range between 5 and 7€ (as of March 2017). Since there are no specific times of departure for the

buses, it is advised to start your journey early, allowing for at least one hour waiting for the bus to fill up. Alternatively, the use of 'special hire' (i.e. taxis) could prove to be more convenient. However, these are rather costly (approx. 125€ for a one-way and 250€ for a round trip).

Health Facilities

Mbarara Referral Hospital, which is also a teaching hospital, is located within the university and offers medical services to both students and the entire Mbarara Community and communities beyond. Though there are fewer mosquitos in south-western Uganda, it is advisable to sleep under a treated mosquito net to avoid malaria. Most visitors take precautionary measures against malaria. The pills can be found at pharmacies and must be taken one week before arrival as well one week after leaving.

Students are to be extra conscious of where they travel and stay during the semester, observing that they are safe and the safety of their properties is ensured.

EMMIR at MUST

Most Important Contacts

While in Mbarara, please do not hesitate to contact:

Associate Professor Roberts K. Muriisa
Faculty of Interdisciplinary Training and Research-MUST
muriisak@gmail.com
+256 712675901 / +256701675901

Mrs. Wendo Mlahagwa Olema
EMMIR administration
mlahagwa071@yahoo.com
+256 712498977 / +256784929764

Enrolment

Registration procedures at Mbarara University will have to be finalised in person after your arrival. You will need to

present the original documents mentioned in your admission letter (original of your university degree and passport) in person after your arrival. You will be registered as an occasional student at MUST for the full semester and given a registration card, which you will use for all university services. You will have to register per semester spent at the university.

Access to University Facilities

// University and Faculty Library

Both the university and the faculty library provide a variety of textbooks. Most of the resources necessary for EMMIR students will be located in the Faculty library.

// Internet

There is wireless Internet within the university radius.

// Meals

Students will be responsible for their own meals. Accommodation located within the university has cooking facilities. However, hostels outside the university do not have such facilities. Raw foods such as locally grown vegetables and fruits are available at the market at low prices. There are also a number of canteens and restaurants at the university and in town selling local foods at a cost of around 2 EUR.

Internship Possibilities in Uganda

Nakivale Refugee Settlement, Mbarara: The EMMIR contact persons at the Faculty of Interdisciplinary Studies send requests for EMMIR students' internships to the Prime Minister's Office/Refugee Desk Office, which, after contacting the Commissioner for Refugees, accepts and provides students with internship opportunities in Nakivale Refugee Settlement. The refugee settlement is 72

km from Mbarara Town.

The Refugee Desk Office writes to various organisations such as American Refugee Committee and Windle Trust (UNHCR Implementing Partners) to receive the interns. Given your area of interest and academic orientation, you are placed for an internship in one of these organisations for up to three months. During the internship, you will reside in the settlement. The EMMIR contact persons will contact the camp commandant and make arrangements for your accommodation (approx. 4 to 7€/day). Each meal in the canteen costs about 2 EUR. Most of the basic necessities can be obtained within the camp.

Other possible organizations for your internship are *Medical Teams International*, also operating in Refugee Settlements/ Camps. You do not have to pay a fee for your internship at the Refugee Settlements, but are supposed to pay for your own accommodation, meals and other living expenses.

Refugee Law Project (Kampala): The Faculty has a partnership with the Refugee Law Project (RLP) in Kampala. For a fee of approx. 180€, you can do your internship there. The RLP has offices and placement locations in Mbarara, Gulu and Kitgum; placement into these offices depends on your interests. RLP activities can be found on their website.

11.5 Nova Gorica/Ljubljana

Organisational Issues

Residence Permit and Registration

If you wish to stay in Slovenia for less than 90 days and hold a German residence permit, you can enter Slovenia without further preparations. You will only have to register within three days at the administrative units or police. If you do not hold a scholarship, you are required to prove that you can sustain yourself (by evidence of your bank statements) for the time you are registered as resident in Slovenia.

If you are a third-country national and wish to stay in Slovenia for more than 90 days you will have to apply for a temporary residence permit prior to your trip with the Slovenian Consulate. Find more information at infotujci.si/index.php?setLang=EN.

We advise you to get in contact with the local EMMIR course administrators or course director to find out about the requirements well before your planned departure to Slovenia. You will be offered full support from the University of Nova Gorica (UNG) when registering your residence or applying for a temporary residence permit. Please feel free to contact Mojca Vah Jevsnik mvah@zrc-sazu.si for assistance.

Accommodation in Nova Gorica

UNG offers rooms in the Students' Residence (studentski dom) at the Erjavceva street (Erjavceva ulica 36). The building has just been renovated and thus the rooms are modern and comfortable. Kitchens, dining rooms

and TV rooms are located on each floor. Wireless internet is available. The building is located within a walking distance from the university (10 minutes walk) at the Slovenian-Italian border – in the very centre of Nova Gorica, very close to the main railway/coach stations. If you would like to stay in a private room, the EMMIR team at UNG will help you with booking procedures.

Accommodation in Ljubljana

When classes take place in Ljubljana, accommodation can be found mostly through private offers. The Facebook page for Erasmus students is a useful place to begin your search for a room, usually titled 'Erasmus Ljubljana'. The page for finding private rooms is in Slovene 'Stanovanjce, stanovanje, kje si?' yet many posts are in English. Since Ljubljana is a vibrant student city, it is recommended to begin searching for a room in advance since September is one of the peak months in which students search for housing. For last minute searches, hostels and Airbnb housing is available as well.

Getting around / Transport

Nova Gorica is a small town and everything is within close range. However, there is a free local bus service to help you get around the town faster. The distance between Nova Gorica and Ljubljana is about 100 km. To travel around Slovenia, you can use buses or trains (see ap-ljubljana.si/en/ and slo-zeleznice.si/en/). You can purchase your bus card at one of the kiosks or at the major station and charge it with the amount you wish anytime.

Nova Gorica or Ljubljana?
EMMIR's partner university is located in Nova Gorica, but students attend classes and do internships with Slovenian Migration Institute in Ljubljana!

As a student, you have access to the monthly student bus ticket. Slovenia has a well-developed rail network; the best way to travel between cities is the InterCity train (IC), which calls only at major stations.

Health Facilities

The opening hours of the Health Centre Nova Gorica are Monday to Thursday 7.00-20.00 and Friday 7.00-13.00. In case of an emergency, doctors and dentists are also available on Friday afternoons and during weekends. You are free to choose whichever doctor and dentist you wish, but please call or stop by to make an appointment.

The nearest hospital is in Sempeter pri Gorici: Splošna bolnišnica 'Dr. Franca Derganca' Nova Gorica.
Ulica padlih borcev 13A
5290 Sempeter pri Gorici
+386 5 330 1000

In case of an emergency, you can call the Emergency Fire and Medical Service. The number is 112.

EMMIR at UNG

Important Contact Persons: Before and while staying in Nova Gorica, please do not hesitate to ask the Slovenian EMMIR coordinator Dr. Mojca Vah Jevsnik for any assistance you may need.

mvah@zrc-sazu.si
+386 1 4706 487

You may also contact the Slovenian EMMIR director Dr. Marina Luksic Hacin.

luksic@zrc-sazu.si
+386 1 4706 485

Enrolment

The Slovenian EMMIR coordinator

will guide you through the enrolment procedure at the UNG. You will be asked to fill in the application form. You will receive a confirmation document stating that you are studying at UNG. The person who prepares most of your documents is Renata Kop renata.kop@ung.si.

Orientation Days and Other Events

Upon your arrival, you will be welcomed by the Slovenian EMMIR coordinator, who will provide a detailed information pack, answer your questions and help you settle in. The staff at the International Student Office will also be available for support throughout the entire semester.

Access to the Universities' Facilities

// Library
You will have full access to all library services. You can also order books and periodicals that are not available at the UNG library from other Slovenian and foreign libraries. Orders should be sent to vanesa.valentincic@ung.si

// Computer/Internet access
Wireless internet is available in the university building and on the campus.

// Canteen
There is no mensa or canteen at UNG, but next to the main university building there are two restaurants and bars.

// Benefits for Students
As a student you benefit from bonuses and meal discounts at most restaurants before 20.00 throughout Slovenia. To learn more about other benefits, the Erasmus network provides guides and information at erasmusljubljana.si.

Internship Possibilities in Slovenia

Slovenian Migration Institute, Scientific

Research Centre of the Slovenian Academy of Sciences and Arts, Ljubljana: The Slovenian Migration Institute is involved in interdisciplinary research of international migration. The researchers are focused on emigration and immigration studies, analyses of return migration, ethnicity, migration policies and different methodological and theoretical research approaches to migration. Their disciplines span from humanities to social sciences – historiography, literary history, ethnology, anthropology, geography, cultural studies, political studies and art history. They are involved in several national and international projects.

Association for Developing Voluntary Work, Novo Mesto: The Association for Developing Voluntary Work is an NGO working in the public interest in the area of social security. The fundamental mission is the promotion and development of voluntary work, especially in the fields of social security, education and culture, creating conditions to improve the quality of life for children and youth, and the promotion of solidarity, tolerance, intercultural dialogue and social integration.

Municipality of Ljubljana, Department for Youth: The role of the Department for youth at the Municipality of Ljubljana is to finance programmes and projects for youth, to act as an information network for youth, to connect youth organisations active in the municipality, to provide training for working with youth, to support research in the field of youth and to cooperate at international events. Three district youth centres provide a safe haven and a meeting place for youth. The centres are run by professional staff, as well as

volunteers, whose aim is to provide information, advice, counselling, encourage non-violent communication and intercultural dialogue.

University of Novi Sad, Faculty of Philosophy, Serbia: The University of Novi Sad (UNS) is the only state university in the Autonomous Province of Vojvodina, comprising 14 faculties and 2 research & developmental institutes. The Faculty of Philosophy is very active in international cooperation. It signed cooperation protocols with various universities and institutions in the country and abroad, which allowed various scientific and research projects to be successfully conducted. Until now, the Faculty organised seven international interdisciplinary symposiums Encounter of Cultures. This long-term project brings together scholars in the Humanities and Social Sciences in order to enrich regional intellectual debate and networking. At the level of the university, there is the Centre for Gender Studies, which organises MA and PhD programmes.

11.6 Johannesburg

Residence Permit and Registration

The Wits International Office will be able to support your registration (see wits.ac.za/internationalstudents/).

Under 'block release' on the page <http://www.dha.gov.za/index.php/applying-for-sa-visa>, you will see that for periods of study of up to 3 months/90 days, you DON'T need a study visa. You can come in on a visitor's visa for visits of up to 90 days (for most students, this is given on arrival but check online with Dept. of Home Affairs as some passport holders require to apply for a visa in advance). **PASSPORT HOLDERS WHO ARE EXEMPT FROM VISAS FOR SOUTH AFRICA:** <http://www.dha.gov.za/index.php/immigration-services/exempt-countries> [i.e. receive on arrival in RSA].

Study Visa

In order to stay in South Africa for more than 3 months, you are required to apply for a Study Visa at the South African High Commission, Embassy, Consulate or Trade Mission in your country of residence (or, if there is no South African representative, at the nearest one). It can take at least 6 to 8 weeks for your application to be processed. The university is not permitted to register you until you have a valid Study Visa. Please note that your Study Visa is issued to study at one institution. If you want to change institutions, you have to apply for a change of conditions. This can be done in the city applicable to the new institution of study.

You must provide the following:

- // Passport valid for not less than 30 days after intended studies
- // Payment of the administrative fee
- // Full Birth Certificate
- // Proof of South African medical cover

renewed annually for the period of study with a medical scheme registered in terms of the SA Medical Schemes Act // Official letter from the Institution confirming provisional or acceptance of that learning institute and the duration of the course

// Letter of undertaking facilitated by the International Students Office (if necessary)

// Medical Report (less than 6 mon. old)

// Radiological Report (less than 6 mon. old) // Yellow Fever vaccination certificate, where applicable

// Relevant certificates if married, widowed, divorced or separated

// Details regarding arranged accommodation while in South Africa

// Proof of sufficient funds to cover tuition fees, subsistence and incidental costs. Bank statements date stamped by the bank, for a period of three months or bursary. If sponsored, written undertakings from the sponsor, with an official company stamp.

// Proof of educational qualifications, academic results for the previous years (certified copies)

// Police clearance certificates in respect of applicants 18 years and older, in respect of all countries where a person resided for 12 months or longer since the age of 18.

You are advised to submit the documentation as soon as possible to the South African High Commission, Embassy, Consulate or Trade Mission – do not send the documentation to Wits. You are advised to keep a copy of your submission and all receipts.

Some South African Embassies, High Commissions, Consulates and Trade Missions require a letter of undertaking from Wits University stating that a student will not be taking the place of a South African citizen and that the university will

inform the Department of Home Affairs should the student discontinue his/her studies; if you require such a document, the International Students Office will be able to facilitate this request.

Renewal or Change of Visa

If you are in South Africa, visa applications are submitted to DHA through VFS Global (see vfsglobal.com/dha/southafrica). Applications must be submitted 60 days prior to expiry of the current visa. Please make sure that you have all your documents when submitting to the VFS office.

Accommodation in Johannesburg

The EMMIR team at Wits will support you in finding safe and secure accommodation. In the first instance, they will attempt to book University residence accommodation on campus for all visiting students. This is, however, dependent on availability. If not on campus, it is recommended to stay in areas surrounding the University – Melville, Auckland Park, Brixton, Rosebank, Parkhurst, Parkview. There are also neighbourhoods which are strongly recommended against.

Getting around / Transport

Johannesburg (JHB), unfortunately, has developed a reputation when it comes to safety and security. Do not walk around walk around streets that are unsafe any time of the day and keep your valuables (laptops, cameras, smartphones, tablets, wallets) out of sight. If possible, use a laptop backpack for your laptop rather than a laptop case as it is less obvious that the backpack contains a laptop. Backpacks can also be carried on the front of your body.

Public transport is improving in JHB but it can be difficult to get around safely. Here are some options:

// Rea Vaya, the rapid bus transit system, is now running; there is a bus stop at Wits. Check routes online at reavaya.org.za/. Previously, EMMIR students have not used the public bus system but shared mini-busses instead.

// WITS has a bus service that runs between the different campuses and University residences.

// Mini Buses. Shared taxi vans are an option if you feel confident. They take unexpected routes so it's important to know your way very well and travel through safe neighbourhoods.

// Uber and Taxify are the safest and easiest ways to get around JHB. It is strongly recommended to open an Uber or Taxify account prior to arriving.

Advice from previous students

Finding a place to stay in safe neighborhood in Johannesburg can hugely impact your time at Wits. While many international students stay in the on-campus dorms, almost all EMMIRians have chosen to stay in private housing. In order to ensure your comfort and safety, we recommend you

to only stay in certain neighborhoods mentioned above and not outside them. The best way to find accommodation in those areas is to join Facebook groups such as "I Love Melville" and see if anyone is renting their home or a cottage on their property. We also recommend buying a local sim card so you always have internet and calling on your phone.

Health Facilities

The Campus Health & Wellness Centre (CHWC) offers a wide variety of health wide variety of health services to Wits students and staff members. The services are convenient, accessible, caring and cost-effective.

2. EMMIR at Wits

Please download the Wits Postgraduate Guide at <https://www.wits.ac.za/media/wits-university/study/postgraduate/documents/PostgraduateGuideJune%202018.pdf>.

Most Important Contacts

Program Coordinators:

Jo Vearey
jo.vearey@wits.ac.za
jovearey@gmail.com
+27 11 717 4041

B Camminga
cammab@gmail.com
+27 11 717 4045

Program administrator:
Naledi Mazibuko
naledi.mazibuko@wits.ac.za
+27 11 717 4097

Office Manager:
Lenore Longwe
lenore.longwe@wits.ac.za
+27 11 717 4033

Enrolment

If you want to take a Wits elective, you should complete an Application for Occasional Studies form and submit it to the EMMIR Coordinator. The Coordinator will forward all applications to the ACMS where they will be processed accordingly. NB: The indemnity must be signed. This form must be accompanied by:

// Original matric/high school certificate
// Original ID documents

// Original foreign school certificate if applicable
// Original full academic transcript and code of conduct
// Original marriage certificate if name has changed

Campus Map

For a campus map, please check <http://www.wits.ac.za/maps/braamfontein-campus/>.

Access to University Facilities

At Wits, you have access to libraries and computer labs. University Facilities also include:

// Bank Services: Branches and ATMs of all major banks are located in The Matrix.
// Bookshops: The university has an officially appointed stockist, Van Schaik Bookstore, which undertakes to stock all the books you need for your courses. Bookshops are located in The Matrix on the East Campus, in the DJ du Plessis Building on the West Campus and at the Medical School.

// Computer Services: PCs and printers are available to students for use in Computer Labs situated across campuses. Student assistants are available at each of the labs to assist from 8.00-17.00, Monday to Friday.

// Commissioners of Oath: This service is available on the Concourse, Ground Floor, Solomon Mahlangu House (formerly Senate House) daily from 8:30 to 16:00.

// Lockers: Any registered student may hire a locker from the SRC or the Health Sciences Students' Council.

// Lost Property: Please hand any found items immediately to the Lost Property Office, Campus Control Division, Room 24 Central Block, East Campus.

// Postal Services: The Post Office in Senate House offers a full range of postal services, including private post boxes.

// Research Facilities: The Humanities Graduate Centre is a one stop information service for humanities graduate students from application through to graduation.

// Postgraduate Hub (The Postgraduate Affairs Office): Postgrads from all faculties are encouraged to attend the symposium, research support workshops and writing retreats.

// The Wits Law Clinic: This respected law office that has been involved in many precedent-setting cases in our courts. At present, we offer the following units of specialisation: family, labour, delict, urban evictions, refugee and a general unit which concentrates on consumer and contract law.

// Wits International Office (WIO): The WIO offers computer facilities, advice on matters concerning visas and student permits.

Safety on Campus

The safety and security of Wits staff, students and visitors is of paramount importance to the university. Students and staff are encouraged to report any suspicious behaviour in and around campus buildings and in parking areas to Protection Services.

The Protection Services Division is responsible for the prevention of crime, the detection and apprehension of offenders, the reservation of peace and the protection of students, staff and university property.

Security officers patrol the entire campus 24 hours a day. Services offered by Wits Protection Services include a 24-hour escort service (on campus) for all students and staff, especially those working late in libraries or computer labs. If you require an escort, dial one of the security telephone numbers listed below:

// East Campus: +27 11 717 4444 / 6666
// Health Sciences Campus: +27 11 717

2222 / 2232

// Education Campus: +27 11 717 3340

// Business School: +27 11 717 3589

Internship Possibilities in South Africa

At Wits, you have internship possibilities in the following areas:

- // Migration and displacement
- // Migration and urbanisation
- // Governance of migration
- // Migration, health and well-being

11.7 Omdurman Organisational Issues

Please note: Due to the complex political and security situations in Sudan, the availability and details of this module will be determined during the first semester.

Residence Permit and Registration

We advise you to start to apply for an entry visa to Sudan from the Sudanese Embassy in Norway or in your home country as soon as you receive your letter of admission to AUW. You must provide the following documents:

- // A completed application form
- // Two recent photos
- // A copy of your passport (valid for at least 6 months; with three empty sheets)
- // Proof of residency in Norway or another EU country
- // A copy of the invitation letter from the university showing the purpose of your visit approved by the Ministry of Foreign Affairs.

AUW will provide confirmation for the Sudanese Ministry of Foreign Affairs that you are enrolled as a student, and will provide you with a confirmation number once the approval has been given by the MFA for you to follow-up.

Upon arrival in Sudan, you will have to register with the Ministry of Interior within three days. To register, you must present your passport, a photocopy of your passport and an identification page of the entry visa to Sudan, a letter from AUW, and a passport photograph. You will be expected to pay a registration fee of approx. 25 EUR. The university will help you with the registration.

Once registered, you will be able

to reside in the country for between one and two months. Should you intend to stay longer, you can either apply for a visa renewal, which will extend your visa for another two months, or you can apply for a year-long residency permit. All of these processes will require passport photos as well as additional fees. Please note that in order to apply for a residence permit, you will be expected to undergo an HIV test in addition to the previous requirements.

We advise you to get in contact with the local EMMIR course administrators or course director to find out about what options are best for you well before your planned departure to Sudan.

Accommodation in Omdurman and Khartoum

The EMMIR team at AUW will assist you in finding adequate accommodation before your travel to Sudan. Please email them approx. one month before your departure. Previously, many students have reached out to former EMMIR cohorts and have benefitted from their contacts and experiences of traveling to and living in Sudan. You are welcome to do this, too. However, please alert the AUW EMMIR team should you intend to do so. If you wish, they can refer you to a real estate agent who will charge an affordable fixed commission in order to find an apartment in Khartoum, since the team is more familiar with locations in Omdurman.

Options in Omdurman and Khartoum:

// Student Hostel

AUW offers accommodation in Hajar City Dormitories for female students, including individual rooms, a market, a student centre, a gym, a restaurant, and an internet cafe. Furnished flats with two rooms, a path, a small hall, and a kitchen

cost approx. 200-300€/month.

// Independent Apartment

Furnished two-bedroom apartments in a 15-30 minutes walking distance from the university cost 150-300€/month. Apartments in Khartoum cost slightly more. Please note that electricity is usually not included in rent. You will have to purchase it at an utility office on a weekly or monthly basis.

// Living with a family

Students can rent a single room and live with a Sudanese family. The rent is approx. 200-300€/month.

Getting around / Transport

The EMMIR desk at RIGDPR will organise appropriate transport to pick you up from the airport. Once enrolled, you must organise your own transport from your place of residence to the campus. You can use public transport (haflas, minibuses, or heisas, microbuses) or private forms of transportation (taxis, amjads, and rickshaws). If you are traveling in groups, it may be easiest use an amjad. The EMMIR team can provide you with a list of amjad drivers. Please note that prices for private transport vary depending on the distance and traffic and upon private agreement with the driver. While there are standard prices, it is best to check with others what a reasonable price would be to a given destination and negotiate accordingly before starting the trip. The trip from Khartoum to the campus takes around 45 minutes. Students who stay in the Arda area are in walking distance to the campus.

You can travel with larger buses or coaches to other cities in Sudan, including Shendi, Karima, and

Kassala. These buses run on a regular basis from Mawqif Shendi in Bahri and Meena Burri in Khartoum, and they vary in price depending on the distance. Please note that all foreigners need a valid travel permit, which can be applied for at no cost, to leave the tri-city capital of Khartoum.

Health Facilities

An on-campus Ahfad Family Health Centre provides medical and consultation services to students. The centre visit fee is around 2 EUR. Opening hours: 8:00-13:00, Saturday to Thursday.

You can visit private and public clinics and hospitals outside the university in Omdurman and Khartoum. A list of hospitals is available at AUW's EMMIR office.

In case of an emergency, you can contact AUW's EMMIR team by phone and seek immediate medical attention at one of the following hospitals:

Faideel Hospital
Sayid Abdel Rahman Street,
Souq al Arabi
Khartoum
+249 183766661 / +249 183741425

Yastabshiroon Hospital
Makka Street, Riyad
Khartoum
+249 183224799 / +249 155301775

Advice from previous students

Particularly women should prepare to dress in long pants or skirts and long- or medium-sleeve shirts in public. Non-Muslim foreign women are not expected to cover their hair, which is the law for Sudanese women. You should also bring insect repellent, sunscreen, female toiletries, and any specialized medicines. However,

most common hygiene products and known brands are also available in local supermarkets and malls. Being prepared for power cuts by bringing a torch and batteries may also be advisable.

EMMIR at AUW

Please do not hesitate to contact Dr. Ikhlas Nouh Osman, Dr. Arwa Alkhangi and Dr. Mhasin Alabass for any kind of information.

Dr. Ikhlas Nouh Osman
AUW EMMIR Coordinator
osmanikhlas@gmail.com
+249 915148445 / +249 123048445

Dr. Arwa Alkhangi
AUW EMMIR Team Member
dr.arwaalkhangai@gmail.com
+249 912224132 / +249 912224132

Dr. Mhasin Alabass
AUW EMMIR Team Member
melabass5@gmail.com
+249 912175273

Dr. Ahmed M. Gamal Eldin
AUW EMMIR Course Director
ahmedeldin@hotmail.com
+249 155663125

Dr. Abubaker Abdelazim
AUW Director of Admission Office
Abubekrabdelazim@gmail.com
+249 912135110

Mrs. Amani Elsraj
Registration RIGDPR
ahfadrigdpr@gmail.com
+249 912211556

Enrolment

To get enrolled, you have to present your letter of admission to the Students Affairs Office and the Finance Office. To receive

a student card, you also need the letter from RIGDPR, a photo and information on your blood type. The card gives you access to the university premises and identifies you as a student at AUW. It is advised to carry it all the time.

Orientations Days and Other Events

RIGDPR welcomes you and introduces you to services and activities available at AUW at the beginning of your stay. In the RIGDPR Campus building, you find the offices of the director and staff of RIGDPR (first floor), the coordinator of the post-graduate programme, the resource centre and the students' lecture rooms (second floor) and the conference and teaching rooms (third floor).

Access to University Facilities

// El Hafeed Library

To obtain a library card you need to present your student card to the staff at the administration unit of AUW. With this card, you have access to the library and can borrow one book per night or three books for a maximum of seven days, with the option to renew borrowing on a daily basis. Arabic and English literature books may be borrowed for up to seven days. Opening hours are 7.30-20.00 from Saturday to Wednesday and 7.30-13:00 on Thursdays. Closed on national holidays.

// Student Service Centre

The Student Service Centre offers a variety of services including typing and photocopying facilities, telephone and fax, stationary and gifts, a supermarket, a boutique shop and a cafeteria at reasonable prices. It also caters for social activities held by students.

// IT and Internet services

You have access to a computer network

and the internet at the library and the RIGDPR campus. You can use the computer lab which offers facilities such as videoconferences, multi-media presentations, broadband and wireless services.

// Counselling service

The counselling services at the Student Counselling Centre are free of charge and confidential. You can walk in, contact Ms Layla Karar or any other staff member at the Student Counselling Centre to find out more information.

// Music and Sport

AUW provides music, drama and sports facilities as well as qualified staff who are ready to train, coach, and guide you. You can join the University choir, orchestra, drama groups and sports teams which are very active and quite visible both within and outside the university.

// Bank service

There is a branch of the National Sudanese Bank on the University Campus. Its opening hours are Sunday to Thursday 9.00-14.00. A 24-hour ATM service is available on campus. However, please note that international debit and credit cards are not accepted in banks in Sudan. It is best to budget for your time here and bring cash with you accordingly.

Internship Possibilities in Sudan

AUW has ongoing relationships with UN Agencies, international NGOs, national NGOs and community-based organizations. If you are interested in interning in Khartoum, please email Dr. Ikhlas Nouh Osman or Dr. Arwa Alkhangi, who can guide you based on your interests and experiences (IOM, UNHCR, Unicef, UN Women, and UNDP), please see AUW EMMIR Partners for more information. In addition to the RIGDPR at

AUW and the international organizations, it is worth considering the following research institutes:

Sudan Center for Migration, Development and Population Studies: a governmental organisation (GO) and aims at influencing policy decisions and practices on migration issues through researches and advocacy activities.

Sudan Inter-Religious Council (SIRC): The SIRC is a governmental organisation working to foster integration of religious values and doctrine, alleviate discrimination based on religion, and promote aspects of positive cultural diversity, gender equality, peace and unity.

Disaster Management and Refugee Studies Centre: a governmental higher education research centre. It provides postgraduate diploma and master in Disaster Management and Refugees Studies, conducts researches on issues of migration and disaster management and recovery, and produces journals, research reports, and newsletters.

Department of Sociology and Social Anthropology, University of Khartoum: a governmental higher educational institution at Khartoum's oldest university. It participates, through its role in the field of higher education and scientific research, in the creation of a unified, developed and advanced Sudanese nation.

“ The mobility serves two purposes.

First, it exposes you to the variations in migration theories and policies, approaches to intercultural relations and diversity, academic institutions, economic, social and cultural settings shaping migration processes as well as migrants' experiences – which are systematically integrated into the study programme.

Secondly, it allows you to develop an individual research focus – drawing on the expertise of all involved partners and their specialisation in a decentralised way.



EUROPEAN MASTER IN
MIGRATION AND INTERCULTURAL RELATIONS